

RECEIVED



A Tradition of Stewardship  
A Commitment to Service

County Executive Office  
1195 Third Street, Room 310 Napa, CA 94559-3082  
(707) 253-4421 FAX (707) 253-4176  
APPLICATION FOR APPOINTMENT TO  
BOARD, COMMISSION, COMMITTEE OR TASK FORCE

MAR 27 2017

NAPA COUNTY  
EXECUTIVE OFFICE eAFA

**PLEASE TYPE OR PRINT (Complete pages 1 through 3)**

NOTE: Applications are public records that are subject to disclosure under the California Public Records Act. Information provided by the applicant is **not** regarded as confidential **except** for the addresses and phone numbers of references and the applicant's personal information including home and work addresses, phone numbers and email address.

PLEASE NOTE THAT APPOINTEES MAY BE REQUIRED BY STATE LAW AND COUNTY CONFLICT OF INTEREST CODE TO FILE FINANCIAL DISCLOSURE STATEMENTS.

For information about Form 700 Conflict of Interest Code click on this link [Committee List of Form 700 Filers](#)

\*Application for Appointment to: (Name of Board, Commission, Committee or Task Force)

Juvenile Justice Coordinating Council

\*Category of membership for which you are applying:

(This information can be found on the news release announcing the opening.  
You may apply for more than one category if more than one position is open.)

Open Member

\*Supervisorial District in which you reside:

Brad Wagenknecht

1

\*Full Name:

Mark Bontrager

\*Date:

3/27/2017

\*Current Occupation: (within the last twelve (12) months)

Director - Aldea Children and Family Services

\*Current License: (Professional or Occupational, date of issue and/or expiration including status)

Licensed Clinical Social Worker

\*Education/Experience: (A resume may be attached containing this and any other information that would be helpful to the Board in evaluating your application.)

Master of Social Work (MSW)  
Doctorate of Jurisprudence (J.D.)  
Psychology (BA)

\*Community Participation: (Nature of activity and community location)

\*Other County Board/Commission/Committee on which you serve/have served:

Same Commission, CAPC

\*Application for Appointment to: (Name of Board, Commission, Committee or Task Force)

Juvenile Justice Coordinating Council

Names, addresses and phone number of three (3) individuals familiar with your background:

\*Name:

Alfredo Pedroza

\*Address:

[REDACTED]

\*City:

Napa

\*State:

CA

\*Zip Code:

94559

\*Telephone:

[REDACTED]

\*Name:

Brad Wagenknecht

\*Address:

[REDACTED]

\*City:

Napa

\*State:

CA

\*Zip Code:

94559

\*Telephone:

[REDACTED]

\*Name:

Mary Butler

\*Address:

[REDACTED]

\*City:

Napa

\*State:

CA

\*Zip Code:

94559

\*Telephone:

[REDACTED]

Name and occupation of spouse within the last 12 months, if married (For Conflict of Interest purposes):

N/A

\*Please explain your reasons for wishing to serve and, in your opinion, how you feel you could contribute:

I have served on the Council and wish to continue

\*Application for Appointment to: (Name of Board, Commission, Committee or Task Force)

Juvenile Justice Coordinating Council

APPLICANTS APPOINTED BY THE BOARD OF SUPERVISORS WILL BE REQUIRED TO TAKE AN OATH OF OFFICE.

All applications will be kept on file for one year from the date of application.

PERSONAL INFORMATION

The following information is provided in confidence, but may be used by the Board of Supervisors when making the appointment, or be used by the Committee/Commission/Board/Task Force following appointment for purposes of communicating with the appointee.

\*Full Name:

Mark Bontrager

\*email Address:

[REDACTED]

\*Home Address:

[REDACTED]

\*Work Address:

[REDACTED]

\*City:

Napa

\*State:

CA

\*Zip Code:

94559

\*City:

Napa

\*State:

CA

\*Zip Code:

94559

\*Telephone:

[REDACTED]

\*Telephone:

[REDACTED]

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Mark Bontrager

NAPA COUNTY  
EXECUTIVE OFFICE

## EDUCATION AND LICENSES

2011 Stanford Graduate School of Business, Executive Program for Nonprofit Leaders (EPNL)

2002 Indiana University School of Law, Doctor of Jurisprudence degree (J.D.)

1995 Indiana University School of Social Work, Master of Social Work degree (M.S.W.)

1993 Goshen College, Bachelor of Arts degree in Psychology (B.A.)

State Bar of Indiana, admitted 2002

Certified Civil Mediator, Indiana State Bar (2003)

Licensed Clinical Social Worker (LCSW), State of California 2006, State of Indiana 1997

## PROFESSIONAL EXPERIENCE

### Executive Director

2007/Present

Aldea Children & Family Services, Napa, California

- ❖ Oversee operations for an agency of 160 staff and annual budget over \$11 million
- ❖ Work in conjunction with Board of Directors on mission and strategic planning
- ❖ Set organizational goals and objectives each year
- ❖ Work directly with Development staff on fundraising, grant writing and strategy
- ❖ Create partnerships with public and private entities to better serve clients
- ❖ Manage senior program staff and administrative staff, setting annual goals
- ❖ Oversee the purchase of properties and other assets
- ❖ Provide oversight to the CFO and fiscal operations of the agency
- ❖ Collaborate with other agencies in service development and implementation
- ❖ Identify new public and private funding opportunities for the agency and partners
- ❖ Participate in community-wide committees and advisory groups
- ❖ Oversaw the expansion of programming, services and staffing
- ❖ Participated in a successful \$2 million dollar capital campaign
- ❖ Obtained National Accreditation

### Deputy Director

2005/2007

Aldea Children & Family Services, Napa, California

- ❖ Managed program directors overseeing eight programs
- ❖ Oversaw fiscal operations and agency Controller
- ❖ Developed new programs utilizing existing infrastructure
- ❖ Worked towards greater integration of programming and services
- ❖ Directed senior management in overall agency operations
- ❖ Directed mental health and child welfare service lines for the agency
- ❖ Developed contracts and expanded existing contracts for services
- ❖ Worked closely with local government to partner on specific projects
- ❖ Participated in Finance and Development Committees of the Board
- ❖ Partnered with Executive Director in planning and execution of services

**Attorney****2002/2006**

Private Practice, Indianapolis, Indiana

- ❖ Represented clients in adoption and special education matters
- ❖ Conducted custody evaluations as directed by the court
- ❖ Performed mediations for parties in dispute
- ❖ Successfully advocated and passed laws promoting adoption from foster care
- ❖ Provided trainings to public social service / child welfare agencies
- ❖ Consulted with school districts over special education issues
- ❖ Represented clients in family law matters

**Program Manager / Therapist / Social Worker****1996/2003**

The Villages of Indiana, Inc., Indianapolis, Indiana

- ❖ Used organizational skills to assist in establishing a residential program
- ❖ Conducted interviews and trained direct care staff in behavior management
- ❖ Directed staff meetings and weekly clinical team meetings
- ❖ Gave presentations to community groups to garner support
- ❖ Provided individual and family therapy with clients
- ❖ Completed foster care / adoption home studies
- ❖ Managed program staff of twelve members
- ❖ Created policy and procedures for program operations

**Field Instructor / Adjunct Faculty Member****2000/2002**

Indiana University School of Social Work – Indianapolis, Indiana

- ❖ Supervised MSW / BSW student interns and developed learning plans
- ❖ Organized / evaluated learning opportunities and experiences for interns
- ❖ Coordinated with the School of Social Work to ensure compliance with standards

**Shift Leader / Residential Treatment Counselor****1993/1996**

The Children's Bureau of Indianapolis, Inc., Indianapolis, Indiana

- ❖ Supervised adolescent residents with significant mental health issues
- ❖ Facilitated groups with residents and their families
- ❖ Ensured compliance with state regulations for residential treatment
- ❖ Participated in weekly treatment team meetings with psychiatrist
- ❖ Supervised direct care staff and participated in program development activities

**Psychiatric Technician****1992/1993**

Oaklawn Psychiatric Hospital, Goshen, Indiana

- ❖ Monitored patients in an inpatient setting
- ❖ Participated as part of an interdisciplinary team
- ❖ Provided crisis response to multiple hospital units

## Vitae

### **BOARD MEMBERSHIPS**

Governors Appointment to Children's Justice Act Task Force (2015 – present)  
Solano County Children's Alliance Executive Committee (2013 – present)  
Napa County Child Abuse Prevention Council Steering Committee Member (2008 – present)  
Foster Family-based Treatment Association (FFTA) (2010 – 2012)  
Napa County Children's Health Initiative Board Member – Treasurer (2007 – 2012)  
Napa Valley Coalition of Non-Profits Behavioral Health Committee – Co-Chair (2008 – 2010)  
Napa County Workforce Investment Board Member – Vice Chair (2005 – 2010, 2015 - present)  
Pacific Union College Social Work Advisory Board Member (2006 – 2009)  
Napa County Mental Health Services Act – PEI Advisory Board Member (2007 – 2009)  
Adoption in Child Time, Inc. Board Member (2003 – 2009)  
Indiana Juvenile Justice Task Force, Inc. (2004 – 2006)

### **PUBLICATIONS & TRAININGS PROVIDED**

Bontrager, Mark & Peter Kenny (2004). Foster Parent Journal. School Datebooks Publication, Lafayette, Indiana.

Kenny, Peter & Mark Bontrager (2004). Adopting a Foster Child. ACT Publications, Rensselaer, Indiana.

Bontrager, Mark & Jim Kenny (July/August 2004 issue). "Pseudo-Bonding and Other Myths." *Foster Families Today*. Louis & Company Publishing, Windsor, Colorado.

Bontrager, Mark & Jim Kenny (May/June 2004 issue). "Appellate Courts Choose Bonding." *Foster Families Today*. Louis & Company Publishing, Windsor, Colorado.

Bontrager, Mark (2003). "New Tax Credits a Boon to Parents Adopting Special Needs Kids." ACT ONE. 5 (1), pg. 3.

Bontrager, Mark (2003). "Do I Have to be Rich to Adopt?" ACT ONE. 5 (2), 2-3.

"Legal Issues for Mental Health Professionals: Responding to Requests for Disclosures, What does HIPAA Allow?" (Training 3 hours of continuing education credit, 2009)

### **Professional/Educational/Volunteer Experience**

University of California at Berkeley Haas School of Management – Executive training programs:  
Leading for Performance, Leader as Coach, Leadership Training  
Victim/Offender Mediator  
Court Appointed Special Advocate (CASA)  
North American Council on Adoptable Children: Indiana State Subsidy Representative (2004)