



A Tradition of Stewardship
A Commitment to Service

MINUTES OF THE
NAPA COUNTY - BOARD OF SUPERVISORS MEETING
COUNTY OF NAPA

March 7, 2017

Draft Summary of the Proceedings

1. CALL TO ORDER; ROLL CALL

The Board of Supervisors of the County of Napa met in regular session on Tuesday, March 7, 2017, at 9:00 a.m. with the following supervisors present: Chair Alfredo Pedroza, Supervisors Ryan Gregory, Diane Dillon, Brad Wagenknecht and Belia Ramos. The meeting was called to order by Chair Alfredo Pedroza.

2. PLEDGE OF ALLEGIANCE

Chair Alfredo Pedroza led the assembly in the pledge of allegiance.

3. APPROVAL OF MINUTES

A. Clerk of the Board requests approval of minutes from the meeting of January 31, 2017 (all Members were present).

Motion moved by Brad Wagenknecht, seconded by Diane Dillon, to approve minutes. Motion passed 5 - 0.

4. PRESENTATIONS AND COMMENDATIONS

A. Presentation of a Proclamation to the Napa County Chapter of the California Grand Jurors' Association declaring March 2017 as Napa County Grand Jury Awareness Month.

Presented proclamation.

B. Director of Human Resources to introduce new County employees.

Introduced new employees.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

None.

6. CONSENT ITEMS

Public Safety

A.

Sheriff requests approval of and authorization for the Chair to sign Amendment No. 2 to Cooperative Joint Powers Dispatching Agreement No. 7998 with the City of Napa increasing the amount by \$53,759 (3%) for a new maximum of \$1,845,748 for Fiscal Year 2016-2017, extending the term through June 30, 2017 for the provision of emergency dispatch services.

A-170779B-17 (Amend. 2)

Community Resources & Infrastructure

- B. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 8200 with Mead & Hunt, increasing the amount by \$187,625 for a new maximum of \$593,370, and amending the scope to include additional design, pre-bid, and construction services that were not included in the original and amended scope of the Milliken Creek Flood Reduction Project.

A-150010B-17 (Amend. 3)

- C. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with AAA Business Interiors for a maximum of \$6,060 for the term March 7, 2017 through June 30, 2017, with an automatic extension provision for one year, to provide installation and reconfiguration services for existing systems furniture for the Crisis Stabilization Services Center project (CSS) at the County South Campus.

A-170780B-17

- D. Director of Public Works requests approval of and authorization for the Chair to sign a Joint Powers Agreement with the City of Napa for a maximum of \$5,047 for the term March 7, 2017 through one year after the City files the Notice of Completion, for the Design and Construction to replace joint seals, perform deck surface treatment, and restripe the traffic lanes for the Trancas Street Bridge over the Napa River (Bridge No. 21C-0003).

A-170781B-17

- E. Director of Public Works requests acceptance of a donation in the amount of \$1,500 from Mrs. Jayme Greenwell Grossi c/o HCA Family Fund to the Napa County Animal Shelter and approval for the Chair to sign a letter of appreciation.

General Admin & Finance

- F. Auditor-Controller requests the Board accept and instruct the Clerk of the Board to file the quarterly report of gifts, bequests and donations received for the quarter ended December 31, 2016, including acceptance of donations totaling \$6,175.73 received by the Auditor-Controller on behalf of the Animal Shelter and Health and Human Services - Public Health Division.

- G. Clerk of the Board and County Counsel request approval of the amended conflict of interest code for Napa Valley Transportation Authority (NVTA).

- H. Director of Human Resources and Chief Information Officer request adoption of a resolution, as follows, effective March 11, 2017:

1. Amend the Table and Index of Classes by:
 - a. Adding Deputy Chief Information Officer- Applications and Development (NCO);
 - b. Adding Deputy Chief Information Officer- Infrastructure and Operations (NCO); and
 - c. Deleting Assistant Chief Information Officer (MC)*.
2. Amend the Departmental Allocation List for the Information Technology Services Division of the County Executive Office by:
 - a. Adding one 1.0 FTE Deputy Chief Information Officer- Applications and Development;
 - b. Adding one 1.0 FTE Deputy Chief Information Officer- Infrastructure and Operations; and
 - c. Deleting one 1.0 FTE Assistant Chief Information Officer.
3. Amend appropriate Personnel Policies as outlined in "Exhibit A" of the resolution.

*Classification to be deleted upon vacancy or at Fiscal Year 2016-2017, year end, whichever comes sooner.

R-2017-38

- I. Director of Human Resources and Director of Health and Human Services request adoption of a resolution amending the Departmental Allocation List for the Administration Division of the Health and Human Services Agency, as follows, effective March 7, 2017:

1. Add one 1.0 FTE Administrative Assistant; and
2. Delete one 1.0 FTE Senior Office Assistant.

R-2017-39

- J. Director of Human Resources and Director of Health and Human Services requests adoption of a resolution amending the Departmental Allocation List for the Comprehensive Services for Older Adults Division of the Health and Human Services Agency, as follows, effective March 7, 2017:

1. Add one 1.0 FTE Senior Office Assistant; and
2. Add one 1.0 FTE Social Worker Supervisor II.

R-2017-40

- K. Director of Human Resources and Director of Health and Human Services request adoption of a resolution amending the Departmental Allocation List for the Operations Division of the Health & Human Services Agency by adding two 1.0 FTE Staff Services Analyst I/II, effective March 7, 2017.

R-2017-41

- L. Director of Human Resources and Director of Health and Human Services request adoption of a resolution for the Public Health Division of the Health and Human Services Agency, as follows, effective March 11, 2017:

1. Amend the Table and Index of Classes by adding Health and Human Services Technician I/II*.

2. Amend the Departmental Allocation List for the Public Health Division of Health and Human Services Agency by:
 - a. Deleting three 1.0 FTE Senior Office Assistants;
 - b. Deleting one 1.0 FTE Medical Secretary;
 - c. Deleting one 1.0 FTE Vital Statistics Assistant; and
 - d. Adding five 1.0 FTE Health and Human Services Technician I/II*s.

*Flexibly Staffed Positions

R-2017-42

- M. Director of Human Resources, Director of Public Works and County Executive Officer request the following actions, effective May 6, 2017:

1. Adoption of a resolution to:
 - a. Amend the Table and Index of Classes by adding a County Surveyor (NCO);
 - b. Amend the Departmental Allocation List for the Public Works Department by:
 - i. Adding one 1.0 FTE County Surveyor;
 - ii. Deleting one 1.0 FTE Engineering Technician IV; and
 - c. Amend appropriate personnel policies as outlined in "Exhibit A" of the resolution.
2. Adoption of a resolution to appoint Danielle Goshert as County Surveyor.

R-2017-43; R-2017-44

- N. County Executive Officer/Director of Emergency Services requests the following actions regarding Homeland Security 2016 grant funding:

1. Adoption of a resolution approving participation in the federally funded Fiscal Year 2016 Homeland Security Grant Program for the period of September 1, 2016 through May 31, 2019; and
2. Delegation of signing authority to the County Executive Officer and the Risk/Emergency Services Manager to submit reimbursement requests as necessary and related to the grant program.

R-2017-45

- O. County Executive Officer requests the following actions regarding a loan for the construction of single family low income home:

1. Adoption of a resolution approving a loan to Solano-Napa Habitat for Humanity, Inc. in the amount of \$40,000; and
2. Authorization for the Chair to sign a loan agreement with Habitat for Humanity for a maximum of \$40,000.

R-2017-46; A-170782B-17

Supervisor Ryan Gregory recused himself due to working on an affordable housing project in his previous job.

Item removed for discussion. See Item 7.

Motion moved by Belia Ramos, seconded by Ryan Gregory, to approve consent Items as amended. Motion passed 5 - 0.

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Item 6O:

Motion moved by Belia Ramos, seconded by Diane Dillon, to approve Item 6O. Motion passed 4 - 0, with Diane Dillon, Brad Wagenknecht, Alfredo Pedroza, and Belia Ramos voting yes / Ryan Gregory recused.

8. PUBLIC COMMENT

The following spoke during public comment:

James Hinton

Eve Kahn

Mike Hackett

Kellie Anderson

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:10 AM

Director of Planning, Building and Environmental Services requests the following actions:

1. Receive the staff presentation with discussion and any direction regarding the Erosion Control Plan (ECPA) review process; and
2. Provide direction as to whether the County should assume lead agency status for the Timberland Conversion Permitting (TCP) process.

**Planning, Building and Environmental Services Director David Morrison and Supervising Planner Brian Bordona made presentation.
Cal Fire Division Chief Kimberley Sone made presentation.**

Testimony presented.

Planning, Building and Environmental Services Supervising Engineer Patrick Ryan made presentation.

Held discussion.

Motion moved by Brad Wagenknecht, seconded by Diane Dillon, to approve requested action as amended. Motion passed 5 - 0.

B. 9:15 AM

Recess to the Lake Berryessa Resort Improvement District (LBRID) meeting (**see LBRID Minutes**).

C. 9:20 AM

Recess to the Napa Berryessa Resort Improvement District (NBRID) meeting (**see NBRID Minutes**).

D. 9:25 AM

County Executive Officer requests the Board receive a presentation on the Affordable Housing Fund and affordable housing activities including farmworker housing.

Deputy County Executive Officer-Housing Director Molly Rattigan and Housing and Intergovernmental Program Manager Nancy Johnson made presentation.

Held discussion.

Testimony presented.

E. 9:30 AM PUBLIC HEARING

First reading and intention to adopt an ordinance amending Chapter 10.24 (Special Events on Public Roadways) of the Napa County Code, incorporating minor changes that were identified since the major update that was adopted in 2016. ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Opened public hearing.

Testimony presented.

Public Works Deputy Director - Roads Commissioner Rick Marshall and Director of Public Works Steve Lederer made presentation.

Closed public hearing.

Held discussion

Read Title.

Motion moved by Brad Wagenknecht, seconded by Diane Dillon, to waive reading the balance of the ordinance. Motion passed 5 - 0.

Motion moved by Ryan Gregory, seconded by Diane Dillon, to approve motion of intent to adopt the ordinance as amended. Motion passed 5 - 0.

F. 10:00 AM

Presentation by Visit Napa Valley on the Fiscal Year 2015-2016 marketing results and overview of Fiscal Year 2016-2017 activities.

Item removed from the agenda.

G. 10:30 AM

Director of Planning, Building and Environmental Services requests the following actions regarding the 2017 Standard Conditions of Approval:

1. Adoption of the 2017 Standard Conditions of Approval as recommended by the Planning Commission on December 21, 2016 and as subsequently revised to incorporate public comments, regarding the following types of applications: winery related projects, other residential and non-residential development, and all non-winery related projects located in the Specific Plan Area (Napa Valley Business Park);

2. Consideration of expanding standard conditions to include: (a) variance related requests; (b) conservation regulation exceptions; (c) viewshed projects; (d) road modifications in conjunction with use permits or building permits; and (e) tentative parcel map applications;
3. Approval of a review process not to exceed every five (5) years through a public process to ensure that the standard conditions continue to reflect current policy, regulations, and requirements;
4. Direction to staff to begin implementation on March 22, 2017 for those projects that are authorized by the PBES Director and/or the Zoning Administrator, and on April 19, 2017 for projects going to the Planning Commission; and
5. Discussion of a future agenda consideration of whether or not to amend Resolution No. 2010-48, to allow the issuance of Temporary Certificates of Occupancy (TCOs) for hospitality areas within a winery, as requested by the Napa Valley Vintners and Winegrowers of Napa County.

Testimony presented.

Planning, Building and Environmental Services Director David Morrison and Supervising Planner Charlene Galina made presentation.

Testimony presented.

Held discussion.

Motion moved by Diane Dillon, seconded by Brad Wagenknecht, to approve Item No. 1 as amended. Motion passed 5 - 0.

Motion moved by Brad Wagenknecht, seconded by Ryan Gregory, to approve Item Nos. 2, 3 and 4. Motion passed 5 - 0.

10. ADMINISTRATIVE ITEMS

Community Resources & Infrastructure

- A. Director of Planning, Building and Environmental Services requests adoption of a resolution adopting the Ahwahnee Principles for Water, Climate Change, Resource-efficient Communities, and Economic Development.

R-2017-47

Director of Planning, Building and Environmental Services David Morrison made presentation.

Testimony presented.

Motion moved by Brad Wagenknecht, seconded by Diane Dillon, to adopt resolution. Motion passed 5 - 0.

11. LEGISLATIVE ITEMS

None.

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Supervisor Brad Wagenknecht reported on his attendance yesterday at the Local Agency Formation Commission (LAFCO) workshop at Napa City Hall.

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

Chair Alfredo Pedroza requested a joint County/Cities/Town proclamation be placed on the next agenda.

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None.

15. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): (1 case)

Closed session held. No reportable action.

B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): (1 case)

Closed session held. No reportable action.

C. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representatives: Heather Ruiz, Human Resources Director
Employee Organization: SEIU Local 1021 - NAPE (Public Services Employee Unit and Supervisory Unit of the County of Napa)

Closed session held. no reportable action.

D. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): (1 case)

Closed session held. No reportable action.

16. ADJOURNMENT

Adjourned to the Board of Supervisors special meeting Monday, March 13, 2017 at 8:30 a.m. at Napa Valley College Community Room, 2277 Napa-Vallejo Highway, Room #1731, Napa, California.

ATTEST:

ALFREDO PEDROZA, Chair

GLADYS I. COIL, Clerk of the Board

