

RESOLUTION NO. 16-018

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NAPA SANITATION DISTRICT AMENDING ITS CONFLICT OF INTEREST
CODE**

WHEREAS, each public agency is required to review and revise its conflict of interest code every two years and submit any changes to its code reviewing body; and

WHEREAS, the Board of Directors of the Napa Sanitation District is required to submit any revisions to its Conflict of Interest Code to the County of Napa by October 3, 2016; and

NOW, THEREFORE, BE IT RESOLVED the Board of Directors of the Napa Sanitation District hereby amends its Conflict of Interest Code by revising Appendix A thereto and setting forth Disclosure categories as Appendix B, both of which are attached hereto as Exhibit A and Exhibit B, and directs the Secretary of the Board to file it with the Office of the Napa County Clerk-Recorder.

I hereby certify that the foregoing is a full and true Resolution duly adopted and passed by the Board of Directors of the Napa Sanitation District, Napa County, California, on the 7th day of September, 2016 by the following vote:

AYES: GRAVETT, GRAVES, CALDWELL, MOTT, TECHEL

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE


Chair

ATTEST:


Cheryl P. Schuh, Secretary

APPENDIX A

NAPA SANITATION DISTRICT

DESIGNATED POSITIONS:

1. Directors
2. General Manager
3. Human Resources Officer/Clerk of the Board
4. Technical Services Director
5. Operations Services Director
6. Collection System Manager
7. Reclamation System Manager
8. Director of Administrative Services/CFO
9. Senior Accountant
10. Sr. Civil Engineer
11. Associate Engineer
12. Regulatory Compliance Manager
13. Operations Supervisor
14. Plant Maintenance Supervisor
15. Collection System Supervisor
16. Safety, Training & Fleet Maintenance Officer
17. Asset Management Analyst II
18. Consultants*
19. District Legal Counsel

*The word "Consultants" is defined in Title 2, Section 18701(a)(2) of the California Code of Regulations. A position nominally known as a consultant to the District is not a designated position herein unless such definition is satisfied.

APPENDIX B

NAPA SANITATION DISTRICT

All financial interests located within the jurisdiction of the District, which fall within the categories described in the following schedule of Form 700 of the Fair Political Practices Commission:

Schedule A-1	Investments – Stocks, Bonds, and Other Interests (Ownership Interest is Less Than 10%) .
Schedule A-2	Investments, Income, and Assets of Business Entities/Trusts (Ownership Interest is 10% or Greater).
Schedule B	Interests in real property (including rental income).
Schedule C	Income, Loans & Business Positions (Other than Gifts and Travel Payments).
Schedule D	Income - Gifts.
Schedule E	Income – Gifts: Travel Payments, Advances, and Reimbursements

Designated employees or consultants shall file the required Disclosure Statements (Statement of Economic Interests) with the Secretary of the District, who will retain the originals in the District files (which shall be available for inspection and copying by the public).

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