



A Tradition of Stewardship
A Commitment to Service

Public Works Department

Special Events/Filming on Public Roads

February 2, 2016



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Background

- March 11, 2015 Board of Supervisors
 - Complaints from public
- Subcommittee appointed
- Discussions with staff
 - County
 - Other local agencies
- Event organizers
- December 15, 2015 conceptual approval





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Proposed Modifications

- Frequency of events
 - Impacts on arterial roads
- Date reservation system
- Notification requirements
- Fees
- Liability concerns
- Emergency medical
- Route cleanup
- Filming permits
- “Relay” events





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Frequency of Events

Limit special events and filming on any arterial roadway:

- Maximum 2/month
- Maximum 1/weekend

One additional event allowed if no more than 3,000 participants total



Closures only permitted for minimum 1,000 participants



Date Reservation System

- Reserve date up to 1 year in advance
- Reservation deposit required at 6 months
- Complete application by 90 days ahead
- Identify “black-out” dates
 - Auction Napa Valley
 - Bottle Rock
 - Holiday weekends
 - NASCAR/NHRA





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Notification Requirements

- Place *message boards* for all events
- Not just road closure events





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Fees

- Permit Fees
 - Base fee – course prep
 - Hourly fee – office staff, EMS
- Waivers
 - Local 501(c)3 only
 - Minimum 25% of *net* revenue





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Liability Concerns

- All event participants and volunteers sign a waiver
- Applicants submit draft waiver language
 - Risk Management approval prior to permit issuance





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Other Requirements

- EMS: Approval of medical response plan prior to permit issuance



The special event has met all medical equipment, standby, and transportation requirements, and has paid all fees as established by guidelines and policies of the Napa County Emergency Medical Services Agency. The requirements may include first-aid stations, physician support, ambulance transportation and access to emergency medical supplies and equipment. Emergency medical requirements will be based on the size, location, and duration of the event. Medical response plans will be approved by the EMS Agency prior to issuing a special event permit.



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Route Cleanup

- Cleanup: Require a “cleaning deposit” with application
 - 0.1 mile each direction any stationary location
 - Cleanup by County will draw against this deposit
 - Balance refunded

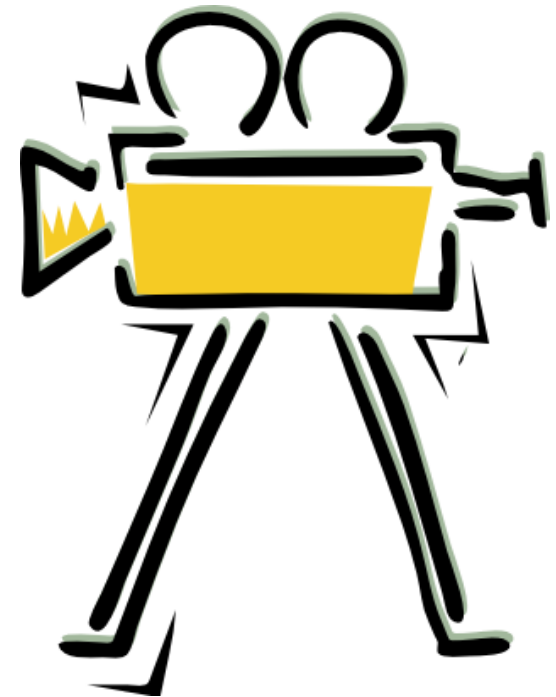




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Filming Permits

- Consolidate these into the ordinance governing special events
 - Application processing
 - Review by agencies
 - Notification to public and service providers
 - Frequency on arterials
 - Fees
 - Cleaning Deposit

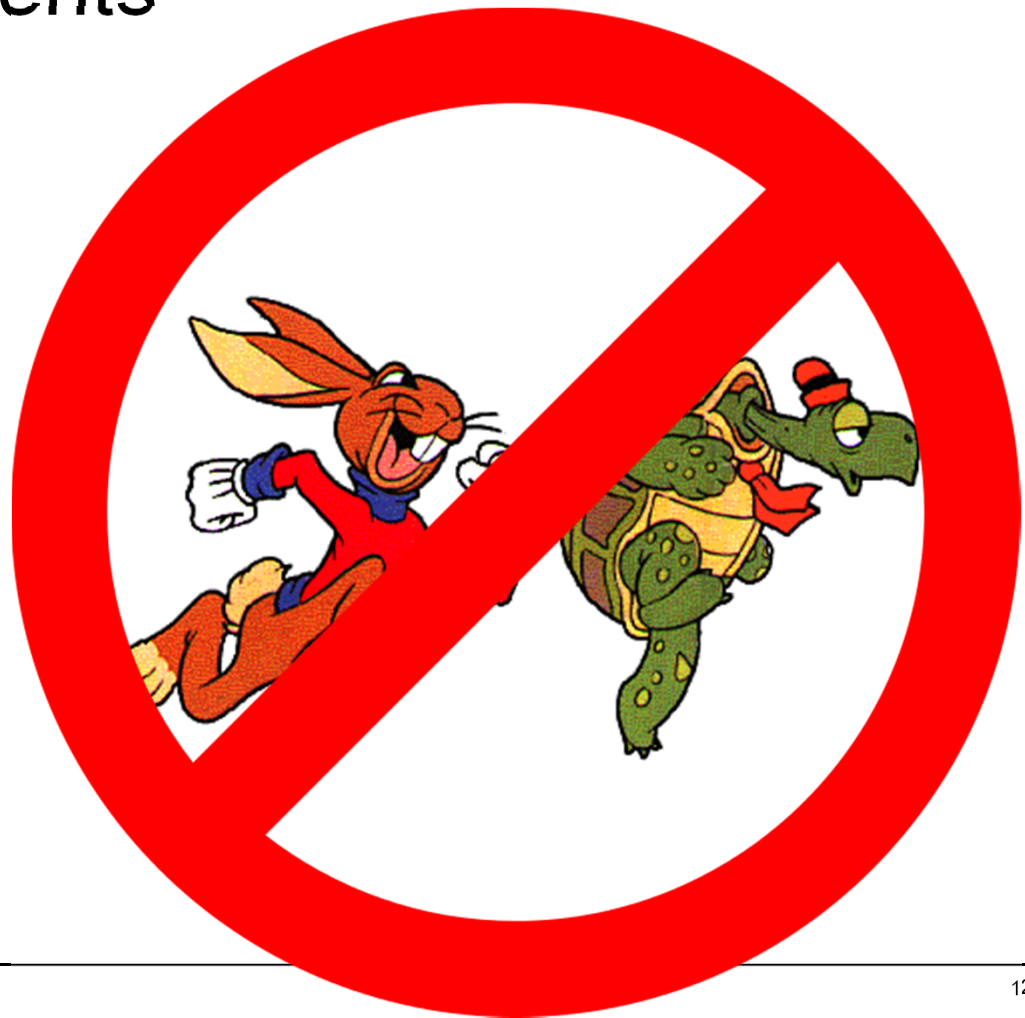




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“Relay” Events

- “Relay” type events not permitted





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Timeline

- Events between March-June, 2016
 - Reserve date – written request
 - Reservation deposit not required
 - Complete application required 60 days
- Events between June-September, 2016
 - Reserve date – written request
 - Reservation deposit not required
 - Complete application required 90 days

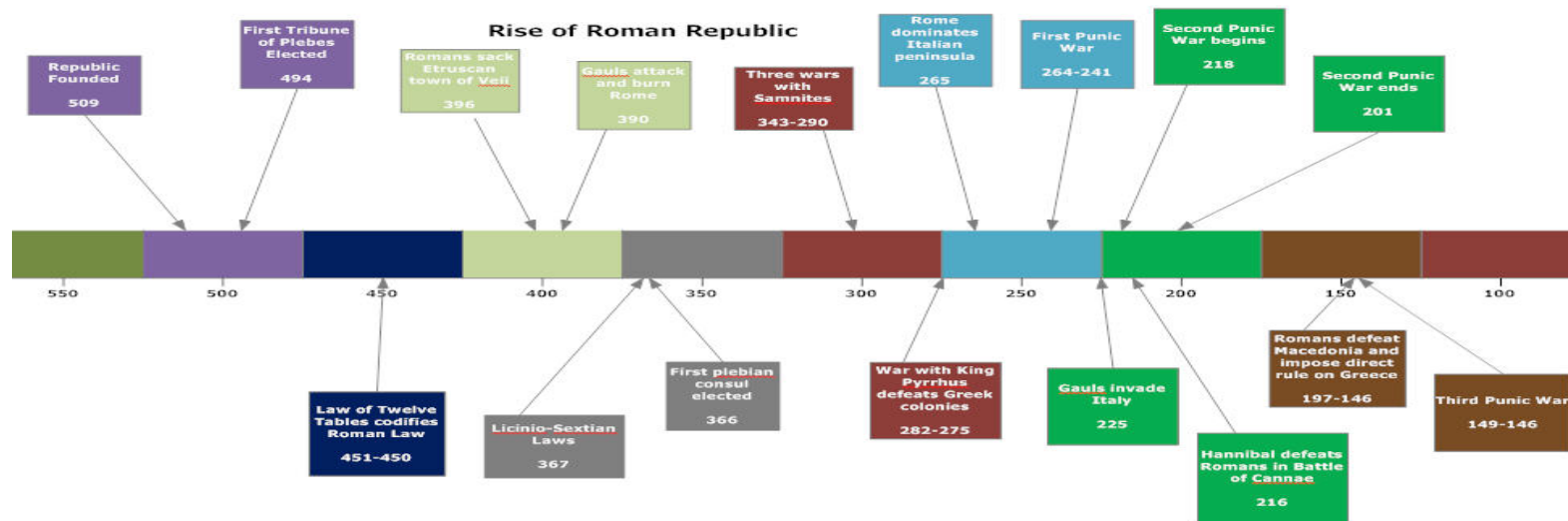




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Timeline

- Events after September, 2016
 - Reserve date – written request
 - Reservation deposit required
 - Complete application required 90 days





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Questions?

