



A Tradition of Stewardship
A Commitment to Service

MINUTES OF THE
NAPA COUNTY - BOARD OF SUPERVISORS MEETING
COUNTY OF NAPA

January 5, 2016

Draft Summary of the Proceedings

1. CALL TO ORDER; ROLL CALL

The Board of Supervisors of the County of Napa met in regular session on Tuesday, January 5, 2016, at 9:00 a.m. with the following supervisors present: Chair Diane Dillon, Supervisors Brad Wagenknecht, Mark Luce, Keith Caldwell and Alfredo Pedroza. The meeting was called to order by Chair Diane Dillon.

Chair Diane Dillon commented on the County's achievements over the past year.

A. Election of Officers (Chairman and Vice Chairman).

Motion moved by Brad Wagenknecht, seconded by Mark Luce, to approve election of Vice Chairman Alfredo Pedroza as Chairman and Supervisor Keith Caldwell as Vice Chairman. Motion passed 5 - 0.

2. PLEDGE OF ALLEGIANCE

Town of Yountville Mayor John Dunbar led the assembly in the pledge of allegiance.

Chairman Alfredo Pedroza made opening comments and recognized former Chair Diane Dillon for her leadership last year.

3. APPROVAL OF MINUTES

A. Clerk of the Board requests approval of minutes from:

1. Regular meeting November 3, 2015 (Supervisors Alfredo Pedroza and Brad Wagenknecht were excused)*:
2. Special meeting November 24, 2015 (All Supervisors were present)
3. Regular meeting November 24, 2015 (All Supervisors were present)

*Excused Supervisors will be recorded as abstained unless Supervisor indicates otherwise.

Motion moved by Diane Dillon, seconded by Keith Caldwell, to approve minutes with abstentions as declared above. Motion passed 5 - 0.

4. PRESENTATIONS AND COMMENDATIONS

None.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

Director of Public Works Steve Lederer provided updates on the Greenwood Avenue and Oakville Crossroad bridge projects.

Registrar of Voters John Tuteur commented on the upcoming local election.

6. CONSENT ITEMS

Law & Justice

- A. Director of Child Support Services requests approval of and authorization for the Chairman to sign a new Plan of Cooperation with the Superior Court of California, County of Napa for the period of October 1, 2015 through September 30, 2017, with no dollar amount, to delineate the duties of each entity regarding the Child Support Commissioner and timely processing of child support actions. The new plan would replace the existing Plan of Cooperation between the two entities.

A-8456

Community Resources & Infrastructure

- B. Agricultural Commissioner/Sealer of Weights and Measures requests approval and authorization for the Chairman to sign the renewal of Agreement No. 8305 with the Department of Pesticide Regulation (DPR) for a maximum of \$15,169 for the term July 1, 2015 through February 29, 2016 for reimbursement of expenditures for collection and submission of historical compliance and enforcement data.

A-8305

- C. Director of Library Services requests authorization to accept a donation in the amount of \$5,000 from the Winiarski Family Foundation to be used to support guest speakers, projects and programs provided to the community at the Napa County Library, and for the Chairman to sign a letter of appreciation in acceptance of the donation.

- D. Director of Public Works requests approval of and authorization for the Chairman to sign a lease agreement with Calistoga Rental Homes, LLC for the term January 6, 2016 through January 6, 2017, with an option to renew for one additional year, for a monthly charge of \$425 for space located at 1705 Washington Street, Calistoga, to house Health and Human Services Agency staff.

A-160001B-16

- E. Director of Public Works requests award of the contract for the "Napa County Hall of Justice Third Floor Cell Repairs Project," PW 15-15B, to Art's Construction Company of Fresno, California, for their low base bid of \$540,750 and authorization for the Chairman to sign the construction contract.

Memo providing additional information was provided.

- F.

Director of Public Works requests adoption of a resolution permitting parking of vehicles on the east side of South Kelly Road, between State Route 29 and Fagan Creek, by permit only.

R-2016-01

General Admin & Finance

G. Assessor-Recorder-County Clerk requests confirmation of agent authorization to sign:

1. Electronic Recording Memorandum of Understanding with California Electronic Recording Transaction Network Authority (CERTNA) with automatic, annual renewal and \$4,000 in annual charges subject to adjustment based on number of documents recorded to implement electronic recording through statewide portal; and
2. Government to Government (G2G) Memorandum of Understanding with California Electronic Recording Transaction Network Authority (CERTNA) with automatic renewal and no cost to Napa County to implement government to government electronic recording.

A-8457; A-8458

H. Chief Information Officer and Sheriff request approval of Budget Transfer No. ITS001 increasing appropriations in the Information Technology Services budget in the amount of \$41,597 with offsetting revenue from the Sheriff's budget and establishment of a fixed asset in the amount of \$41,597 for the purchase of a computer server with tape drive backup and network support necessary for the storage of in car and future body camera evidence. (4/5 vote required)

BT-ITS001

I. Director of Housing and Intergovernmental Affairs requests approval of and authorization for the Chairman to sign an agreement with the City of Napa for a maximum of \$7,500 for the term February 1, 2015 through June 30, 2016 to reimburse the County for costs associated with a contract with LeSar Development for a homeless outreach plan.

A-160003B-16

J. Director of Human Resources and County Executive Officer request the adoption of a resolution amending the Departmental Allocation List for the County Executive Office as follows, effective January 2, 2016, with no net increase in full-time equivalents:

1. Delete one (1.0 FTE) Senior Office Assistant; and
2. Add one (1.0 FTE) Administrative Support Technician.

R-2016-02

K. County Executive Officer requests reappointments of Richard Feldstein, representing the Chair of the Board of Supervisors, and James V. Jones, representing the Bar Association, to the Napa County Law Library Board of

Trustees with the terms of office to commence immediately and expire December 31, 2016.

Motion moved by Brad Wagenknecht, seconded by Keith Caldwell, to approve consent items. Motion passed 5 - 0.

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

8. PUBLIC COMMENT

The following members of the public spoke on tourism, agricultural protection and land use issues: Mike Hackett, Geoff Ellsworth, Harris Nussbaum and Michelle Benvenuto.

James Hinton commented on medical marijuana.

Napa Valley Vintners Government Relations Director Rex Stults announced the third annual Morning in the Winery event will be held this Saturday.

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:00 AM

Recess to the Board of Equalization special meeting (**See BOE Minutes**).

B. 9:00 AM

Recess to the Napa County Public Improvement Corporation (NCPIC) special meeting (**See NCPIC Minutes**).

C. 9:00 AM

Recess to the Silverado Community Services District (SCSD) special meeting (**See SCSD Minutes**).

D. 9:00 AM

Recess to the Monticello Public Cemetery District (MPCD) special meeting (**See MPCD Minutes**).

E. 9:00 AM

Recess to the Napa County Flood Protection and Watershed Improvement Authority (NCFPWIA) special meeting (**See NCFPWIA Minutes**).

F. 9:15 AM

Recess to the In-Home Supportive Services (IHSS) Public Authority of Napa County special meeting (**See IHSS Minutes**).

G. 9:15 AM

Recess to the Lake Berryessa Resort Improvement District (LBRID) special meeting (**See LBRID Minutes**).

H. 9:20 AM

Recess to the Napa Berryessa Resort Improvement District (NBRID) special meeting (**See NBRID Minutes**).

I. 9:30 AM

Recess to the Napa County Housing Authority (NCHA) meeting (**See NCHA Minutes**).

J. 9:45 AM PUBLIC HEARING

First reading and intention to adopt an ordinance adding a new Chapter 5.70 entitled "Single-Use Carryout Bag Reduction" to Title 5 of the Napa County Code. ENVIRONMENTAL DETERMINATION: Consideration and possible adoption of a Categorical Exemption Class 7: It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 7 ("Actions by Regulatory Agencies for Protection of Natural Resources") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15307.]

Consideration and possible adoption of a Categorical Exemption Class 8: It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 8 ("Actions by Regulatory Agencies for Protection of the Environment") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15308.]

Opened public hearing.

Staff Assistant - Board of Supervisors Michael Karath made presentation.

Testimony presented.

Closed public hearing.

Read title.

Motion moved by Brad Wagenknecht, seconded by Diane Dillon, to waive reading the balance of the ordinance. Motion passed 5 - 0.

Motion moved by Diane Dillon, seconded by Brad Wagenknecht, to approve motion of intent to adopt the ordinance. Motion passed 5 - 0.

K. 10:00 AM

Director of Planning, Building, and Environmental Services requests discussion and direction regarding the recommendations being forwarded by the Planning Commission from the Agricultural Protection Advisory Committee (APAC) to

improve existing land use policies, codes, and practices.
(CONTINUED FROM DECEMBER 8, 2015)

Chairman Alfredo Pedroza stated the public comment period had been closed and recognized the Agricultural Protection Advisory Committee (APAC) members in the audience.

Director of Planning, Building and Environmental Services David Morrison introduced Deputy County Counsel Laura Anderson and Deputy Director of Planning, Building and Environmental Services John McDowell.

APAC Chairman Ted Hall made presentation.

Held discussion.

L. 2:00 PM

Director of Public Works requests discussion and possible direction on the proposed Napa Valley Vine Trail and current issues regarding the project.
(CONTINUED FROM DECEMBER 8, 2015)

Deputy Director of Public Works-Engineering Rick Marshall presented report.

Testimony presented.

Held discussion.

10. ADMINISTRATIVE ITEMS

General Admin & Finance

A. County Executive Officer requests the following actions regarding the Napa County Fair Association (Association) Board of Directors:

1. Approval to solicit two (2) new seats on the Board of Directors for appointment by the Board of Supervisors; and
2. Appointment from the applicants listed to represent Napa County with the term of office to commence January 1, 2016 and expire December 31, 2018.

Name (Residing District)

Larry Howard Glenn (2)

Karan Schlegel (3)

Anne Steinhauer* (4)

**Incumbent*

Administrative Manager-Clerk of the Board Gladys Coil made presentation.

Motion moved by Diane Dillon, seconded by Mark Luce, to approve requested action in Item 1. Motion passed 5 - 0.

Motion moved by Diane Dillon, seconded by Keith Caldwell, to appoint Anne Steinhauer in Item 2. Motion passed 5 - 0.

- B. Discussion and possible action regarding the appointment of members of the Board of Supervisors to various committees, commissions and advisory boards.

Administrative Manager-Clerk of the Board Gladys Coil made presentation.

Section A

Motion moved by Brad Wagenknecht, seconded by Keith Caldwell, to approve Section A with former Chair Diane Dillon and Vice Chairman Keith Caldwell as representatives on the Great Wine Capitals Global Network. Motion passed 5 - 0.

Section B

No action required.

Section C

Motion moved by Brad Wagenknecht, seconded by Diane Dillon, to approve Section C with Chairman Alfredo Pedroza as Member of the Gang and Youth Violence Commission. Motion passed 5 - 0.

- C. County Executive Officer requests:

1. Consideration and approval of the County's proposed 2020 Strategic Financial Plan, providing updated financial information and forecasts through FY 2019-20; and
2. Consideration and approval of the proposed FY 2016-17 Budget Policies and Budget Calendar.

Assistant County Executive Officer Leanne Link made presentation.

Motion moved by Keith Caldwell, seconded by Mark Luce, to approve requested actions. Motion passed 5 - 0.

11. **LEGISLATIVE ITEMS**

None.

12. **BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS**

Supervisor Keith Caldwell reported on:

1. **California State Association of Counties (CSAC) meeting both he and Supervisor Mark Luce attended concerning infrastructure funding for transportation.**
2. **Meeting with Assemblymember Bill Dodd regarding a state gas tax.**
3. **Requested the Legislative Subcommittee review the potential of supporting a gas tax at a future meeting.**

Chairman Alfredo Pedroza expressed his appreciation to fellow Board members and staff for their assistance during his transition as Chairman.

13. **BOARD OF SUPERVISORS FUTURE AGENDA ITEMS**

None.

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

County Executive Officer Nancy Watt reported Governor Jerry Brown would be announcing the State budget for Fiscal Year 2016/2017 in the near future.

15. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)
(4); (One case)

Closed session held. No reportable action.

16. ADJOURNMENT

Adjourned to the Board of Supervisors regular meeting Tuesday, January 12, 2016 at 9:00 a.m.

ALFREDO PEDROZA, Chairman

ATTEST:

GLADYS I. COIL, Clerk of the Board