



A Tradition of Stewardship
A Commitment to Service

County Executive Office
1195 Third Street, Room 310 Napa, CA 94559-3082
(707) 253-4421 FAX (707) 253-4176
APPLICATION FOR APPOINTMENT TO
BOARD, COMMISSION, COMMITTEE OR TASK FORCE

RECEIVED

NOV 12 2015

NAPA COUNTY
EXECUTIVE OFFICE

eAFA

PLEASE TYPE OR PRINT (Complete pages 1 through 3)

NOTE: Applications are public records that are subject to disclosure under the California Public Records Act. Information provided by the applicant is not regarded as confidential except for the addresses and phone numbers of references and the applicant's personal information including home and work addresses, phone numbers and email address.

PLEASE NOTE THAT APPOINTEES MAY BE REQUIRED BY STATE LAW AND COUNTY CONFLICT OF INTEREST CODE TO FILE FINANCIAL DISCLOSURE STATEMENTS.

For information about Form 700 Conflict of Interest Code click on this link [Committee List of Form 700 Filers](#)

*Application for Appointment to: (Name of Board, Commission, Committee or Task Force)

Napa County Juvenile Justice Coordinating Council

*Category of membership for which you are applying:

(This information can be found on the news release announcing the opening.
You may apply for more than one category if more than one position is open.)

Community at large

*Supervisorial District in which you reside:

District 4

*Full Name:

Reyna Arabett Nava

*Date:

11/12/2015

*Current Occupation: (within the last twelve (12) months)

In-Home Support Services, IHSS, Social Worker I

*Current License: (Professional or Occupational, date of issue and/or expiration including status)

*Education/Experience: (A resume may be attached containing this and any other information that would be helpful to the Board in evaluating your application.)

Sonoma State University
Criminal Justice/ Criminology-B.A
Minor in Spanish

*Community Participation: (Nature of activity and community location)

Latino Family Summit- Sonoma State.
Coordinate annual leadership conference for minority youth. Facilitating a variety of workshops for different ages (i.e: cultural, academic, and self-empowering).

*Other County Board/Commission/Committee on which you serve/have served:

None at this time

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Napa County Juvenile Justice Coordinating Council

Names, addresses and phone number of three (3) individuals familiar with your background:

*Name:

Gustavo Pena

*Address:

[REDACTED]

*City:

American Canyon

*State:

CA

*Zip Code:

95403

*Telephone:

[REDACTED]

*Name:

Leticia Parra

*Address:

[REDACTED]

*City:

Napa

*State:

CA

*Zip Code:

94558

*Telephone:

[REDACTED]

*Name:

Amanda Dominguez

*Address:

[REDACTED]

*City:

Los Angeles

*State:

CA

*Zip Code:

90032

*Telephone:

[REDACTED]

Name and occupation of spouse within the last 12 months, if married (For Conflict of Interest purposes):

Not applicable

*Please explain your reasons for wishing to serve and, in your opinion, how you feel you could contribute:

I would like to serve in order to be aware of the adversities youth face in Napa County and take part in the process of alleviating those adversities. I would contribute my passion and innate intuition in creating effective solutions for troubled youth

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Napa County Juvenile Justice Coordinating Council

APPLICANTS APPOINTED BY THE BOARD OF SUPERVISORS WILL BE REQUIRED TO TAKE AN OATH OF OFFICE.

All applications will be kept on file for one year from the date of application.

PERSONAL INFORMATION

The following information is provided in confidence, but may be used by the Board of Supervisors when making the appointment, or be used by the Committee/Commission/Board/Task Force following appointment for purposes of communicating with the appointee.

*Full Name:

Reyna Arabett Nava

*email Address:

[REDACTED]

*Home Address:

[REDACTED]

*Work Address:

[REDACTED]

*City:

Napa

*State:

CA

*Zip Code:

94558

*City:

Napa

*State:

CA

*Zip Code:

94559

*Telephone:

[REDACTED]

*Telephone:

[REDACTED]

REYNA A NAVA

EDUCATION

Sonoma State University

Summer 2013

B.A. Criminal Justice/ Criminology. Minor in Spanish

EXPERIENCE

In-Home Support Services, HHSD- County of Napa

Sept. 2015- Present

Social Worker I

- Conduct assessments of essential social service needs of applicants and recipients through interviews, home visits, outside agencies, records to determine specific social service needs as it applies to the IHHS program
- Assist clients in identifying needs and alternatives within client capacity to live independently
- Make home visits to inspect and identify possible health hazards and safety.
- Interpret program rules to clients
- Provide information to clients regarding community and government resources available to clients.

Economic Division, HHSD- County of Sonoma

Jan. 2015- Sept 2015

Eligibility Worker

- Determine eligibility and level of benefits for a number of financial assistance, medical or mental health programs.
- Understand and interpret various computer systems and data
- Promote self- sufficiency by making referrals to outside agencies.
- Interview clients to obtain required information
- Maintain organized case records and meet state deadlines for processing cases
- Respond to questions and concerns. Explain complex regulations to clients.

Young Women's Christian Association, YWCA

July 2013- Jan. 2015

Family Advocate

- Management of 24 hour domestic violence crisis hotline and screening of clients for Safe House candidacy
- Assess and meet concrete needs of Safe House residents. Develop service plans that are goal oriented to enhance safety and self-sufficiency for families and individuals
- Case Management and Advocacy including maintaining accurate records and regular statistical reporting, knowledge of Sonoma County social services in order to make appropriate referrals
- Client intake administrator, Therapeutic support groups facilitator
- Community leadership development to raise awareness on Domestic Violence

Taqueria La Jerezana/ Nava's Catering

Sept. 2007- July 2013

Manager

- Upkeep of all catering contracts, annually renewing Napa County Health Department and City of Napa business licenses, Quarterly Tax submissions to City of Napa and Board of Equalization
- Responsible for publicity including the creation of business website, pamphlets, and social network sites.
- Accurately executing both restaurant and food truck responsibilities simultaneously such as employee timesheets and payroll, checking inventory, ordering and receiving supplies, and ensuring great customer service.

Young Women's Christian Association, YWCA

Feb. 2012- July 2013

Intern

- Management of 24 hour domestic violence crisis hot-line, court accompaniment with YWCA clients.
- Assist advocates in operation of confidential safe house and volunteer hours at therapeutic preschool.
- Collaboration with community for teen outreach on teen dating violence.
- Completion of 40 hour state mandated volunteer training program.

BI Inc., Behavioral Interventions

Jan. 2011- June 2011

Intern

- Monitored client needs and daily breath analysis.
- Assisted case managers with risk/need assessments to determine individualized behavioral change plan for client.
- Aid facilitators in orientation meetings and psycho-educational/behavior modification groups.
- Coordinated directly with Napa County Probation Department to maintain clear communication on client progress..