



A Tradition of Stewardship
A Commitment to Service

BOS
12/15/2015
Item 9J

Public Works Department

Special Events/Filming on Public Roads

December 15, 2015



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Special Events/Filming

- Background
- Potential modifications





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Background

- March 11, 2015 Board of Supervisors
 - Complaints from public
- Subcommittee appointed
- Discussions with staff
 - County
 - Other local agencies
- Event organizers





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Background

- Increased events in recent years
- Impacts to Silverado Trail, Highway 29
- Benefit to community
- Criteria for approval
- Potential modifications

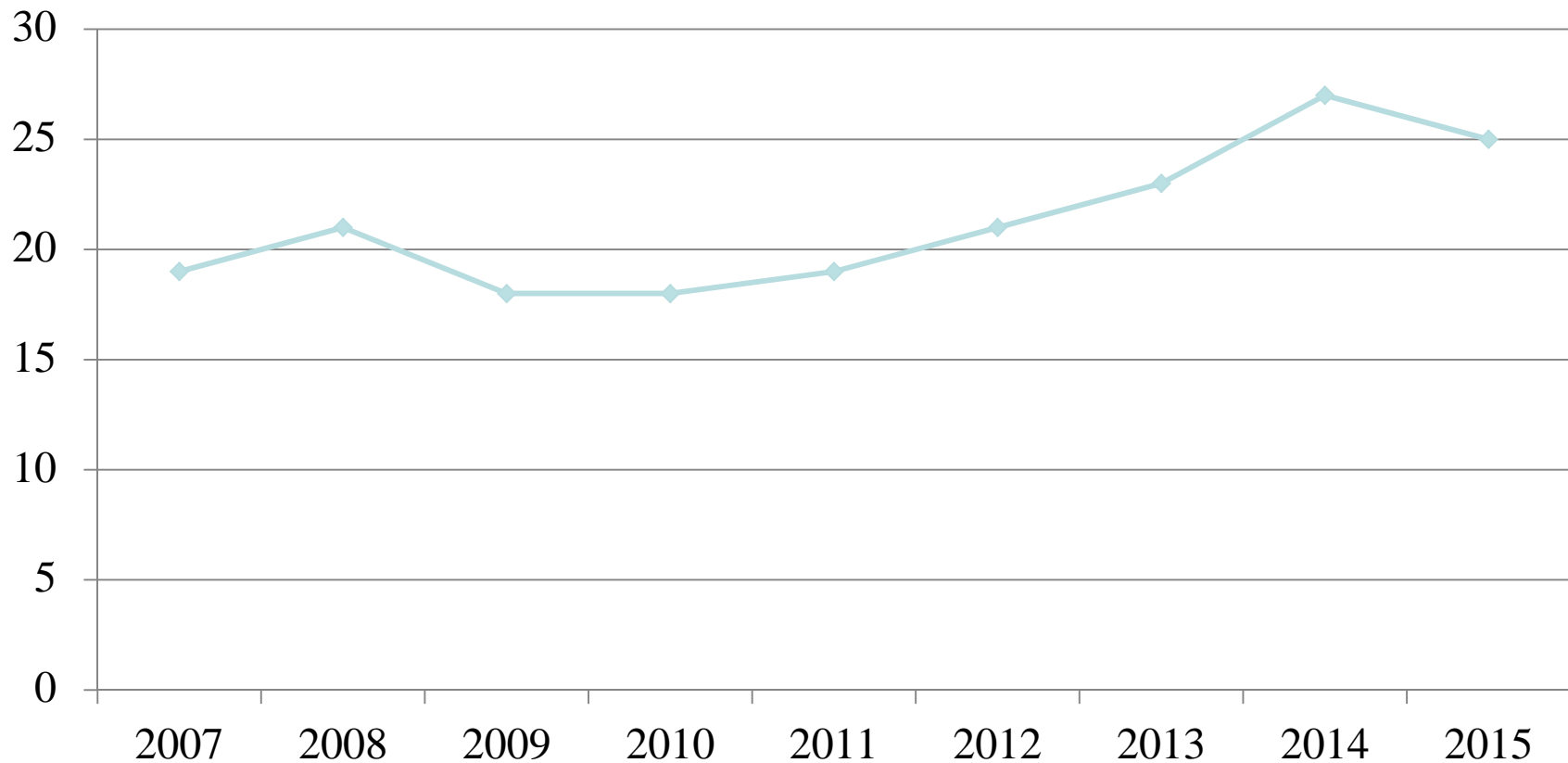




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Increased Number of Events

Events





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Impacts to Silverado, 29

- 2015 events
 - 25 total events
 - 13 on Trail – 4 with closures
 - 10 on Hwy 29 – none with closures





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Benefit to Community

- Not required for permit
- Required for waiver of fee
 - Advance a public policy
 - Public interest/benefit
 - Non-profit organization
 - Designated percentage of proceeds for benefit of Napa County citizens





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Potential Modifications

- Frequency of events
 - Impacts on arterial roads
- Date reservation system
- Notification requirements
- Fees
- Liability concerns
- Emergency medical
- Route cleanup
- Filming permits
- “Relay” events





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Frequency of Events

Limit special events and filming on any arterial roadway:

- Maximum 2/month
- Maximum 1/weekend



Closures:

- Only permitted for minimum 1,000 participants



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Arterial Roadways

- All state highways
- Silverado Trail
- Petrified Forest Road
- Wooden Valley Road
- Devlin Road
- Kelly Road
- American Canyon Road





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Date Reservation System

- Reserve date up to 1 year in advance
- Reservation deposit required at 6 months
- Identify “black-out” dates, such as:
 - Auction Napa Valley
 - Bottle Rock
 - Holiday weekends
 - NASCAR/NHRA





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Notification Requirements

- Place *message boards* for all events
- Not just road closure events



- Increased use of Nixle system
- Increased info on website



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Fees

- Permit Fees
 - Base fee – course prep
 - Hourly fee – office staff, EMS
- Waivers
 - Local 501(c)3 only
 - Minimum 25% of gross revenue





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Liability Concerns

- All event participants and volunteers sign a waiver
- Standard language provided
 - Use as-is or incorporate into own form
 - Variations approved prior to permit issuance





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Other Requirements

- EMS: Approval of medical response plan prior to permit issuance



The special event has met all medical equipment, standby, and transportation requirements, and has paid all fees as established by guidelines and policies of the Napa County Emergency Medical Services Agency. The requirements may include first-aid stations, physician support, ambulance transportation and access to emergency medical supplies and equipment. Emergency medical requirements will be based on the size, location, and duration of the event. Medical response plans will be approved by the EMS Agency prior to issuing a special event permit.



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Route Cleanup

- Cleanup: Require a “cleaning deposit” with application
 - 0.1 mile each direction any stationary location
 - Cleanup by County will draw against this deposit
 - Balance refunded

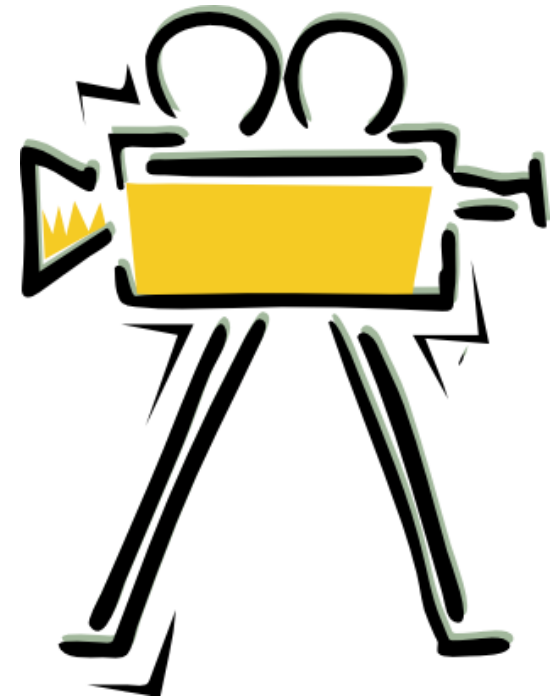




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Filming Permits

- Consolidate these into the ordinance governing special events
 - Application processing
 - Review by agencies
 - Notification to public and service providers
 - *Frequency on arterials*
 - *Fees*
 - *Cleaning Deposit*

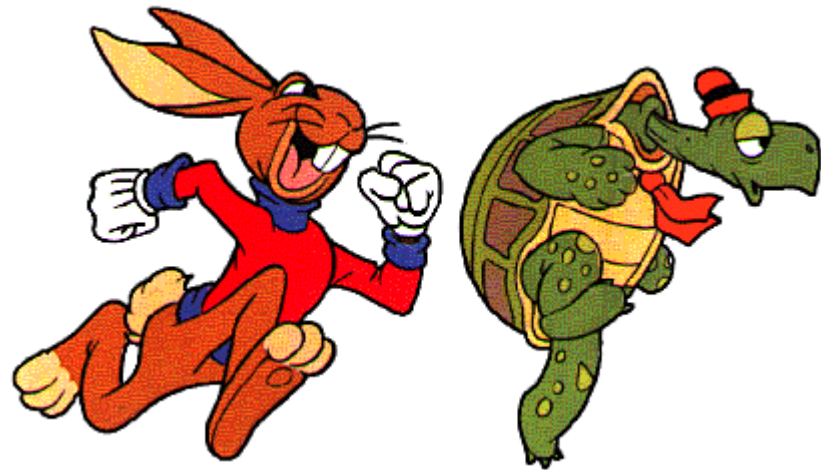




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“Relay” Events

- New idea is to prohibit all “relay” type events





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Issues to Consider

- Limitation on arterials
 - Any given location or anywhere along length?
- Non-profit status for fee waiver
 - Include schools and student functions?
- Cleaning deposit – required of non-profits?
- Timing of implementation





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Timeline

- Events between March-June, 2016
 - Reserve date – written request
 - Reservation deposit not required
 - Complete application required 60 days
- Events between June-September, 2016
 - Reserve date – written request
 - Reservation deposit not required
 - Complete application required 90 days

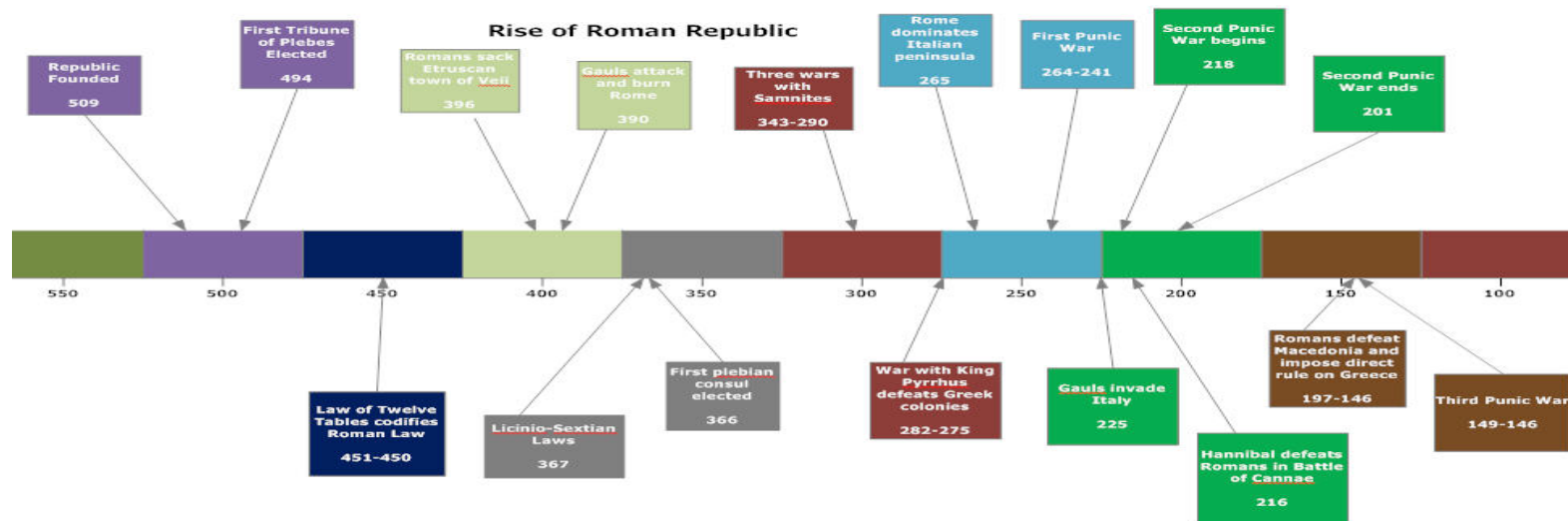




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Timeline

- Events after September, 2016
 - Reserve date – written request
 - Reservation deposit required
 - Complete application required 90 days





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Questions?

