## RESOLUTION NO. 2014-142

A RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS,

STATE OF CALIFORNIA, AMENDING THE DEPARTMENTAL ALLOCATION LIST

FOR THE PROBATION DEPARTMENT, THE TABLE AND INDEX OF CLASSES, AND APPROPRIATE PERSONNEL POLICIES,

EFFECTIVE DECEMBER 2, 2014

**WHEREAS,** Government Code section 25300 provides that the Board of Supervisors shall provide for the number, compensation, tenure, appointment and conditions of employment of county employees and that such action may be taken by ordinance or resolution; and

**WHEREAS**, section 2.100.280 of the Napa County Code provides that the number of positions and classifications in the Departmental Allocation List shall be established from time to time by resolution of the Board of Supervisors; and

**WHEREAS,** section 2.100.270 of the Napa County Code provides that the “Table and Index” may be amended from time to time by resolution of the Board of Supervisors; and

**WHEREAS**, the Director of Human Resources recommends that the proposed changes to the Departmental Allocation List of the Probation Department, proposed changes to the Table and Index of Classes, and proposed changes to appropriate personnel policies, as set forth in Exhibit “A,” be implemented.

**NOW, THEREFORE, BE IT RESOLVED** that the Napa County Board of Supervisors hereby approves the changes to the Departmental Allocation List for the Probation Department, changes to the Table and Index of Classes, and changes to appropriate personnel policies, as set forth in Exhibit “A,” effective December 2, 2014.

The foregoing resolution was duly and regularly adopted by the Napa County Board of Supervisors, State of California, at a regular meeting of said Board held on the 2nd day of December, 2014, by the following vote:

AYES: SUPERVISORS WAGENKNECHT, CALDWELL,

DILLON and LUCE

NOES: SUPERVISORS NONE

ABSENT: SUPERVISORS DISTRICT 4 - VACANT

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MARK LUCE, Chairman of the

Board of Supervisors

ATTEST: Gladys I. Coil

Clerk of the Board of Supervisors

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPROVED BY THE NAPA COUNTY**

**BOARD OF SUPERVISORS**

Date: December 2, 2014

Processed by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deputy Clerk of the Board

**APPROVED AS TO FORM**

Office of County Counsel

By Jennifer Yasumoto, Deputy

(by e-signature)

Date: November 7, 2014

**EXHIBIT A**

Director of Human Resources requests approval of the following actions, effective December 2, 2014:

1. Amend the Table and Index as follows:

Delete: Assistant County Probation Officer

$4,080.00 - $4,910.40 (biweekly)

$8,840.00 - $10,639.20 (approximate monthly salary)

Add: Assistant Chief Probation Officer

$4,080.00 - $4,910.40 (biweekly)

$8,840.00 - $10,639.20 (approximate monthly salary)

1. Amend Part I: Section 37C-3 of the Napa County Policy Manual, Management Compensation Plan-Management Non-Classified (Other), by deleting Assistant County Probation Officer and adding Assistant Chief Probation Officer to Attachment 1, Part A, Section 2.

3. Amend Part I: Section 37C-3, Section II.A.16, of the Napa County Policy Manual, Management Compensation Plan-Management Non-Classified (Other) to include the position of Assistant Chief Probation Officer, as follows:

II. Management Non-Classified (Other) Employees

A. Management Non-Classified (Other) Employees of the County who are not retired shall be accorded the following:

1. Safety Premium Pay. A Management Non-Classified (Other) Employee in the classification of Assistant Chief Probation Officer and Chief Deputy Probation Officer shall receive five percent (5%) safety premium pay.
2. Amend Part I: Section 37A of the Napa County Policy Manual, Employer-Employee Relations Policy, by deleting Assistant County Probation Officer and adding Assistant Chief Probation Officer to the list of Management Classes.
3. Amend Part I: Section 37B of the Napa County Policy Manual, Overtime Policy, by deleting Assistant County Probation Officer and adding Assistant Chief Probation Officer to the List of Classes Exempt from Overtime.