## RESOLUTION NO. 2014-117

A RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS,

STATE OF CALIFORNIA, AMENDING THE DEPARTMENTAL ALLOCATION LIST

FOR THE AGRICULTURAL COMMISSIONER/SEALER OF WEIGHTS AND MEASURES DEPARTMENT, THE TABLE AND INDEX OF CLASSES, AND APPROPRIATE PERSONNEL POLICIES, EFFECTIVE OCTOBER 7, 2014

**WHEREAS,** Government Code section 25300 provides that the Board of Supervisors shall provide for the number, compensation, tenure, appointment and conditions of employment of county employees and that such action may be taken by ordinance or resolution; and

**WHEREAS**, section 2.100.280 of the Napa County Code provides that the number of positions and classifications in the Departmental Allocation List shall be established from time to time by resolution of the Board of Supervisors; and

**WHEREAS,** section 2.100.270 of the Napa County Code provides that the “Table and Index” may be amended from time to time by resolution of the Board of Supervisors; and

**WHEREAS**, the Director of Human Resources recommends that the proposed changes to the Departmental Allocation List for the Agricultural Commissioner/Sealer of Weights and Measures Department, proposed changes to the Table and Index of Classes, and proposed changes to appropriate personnel policies, as set forth in Exhibit “A,” be implemented.

**NOW, THEREFORE, BE IT RESOLVED** that the Napa County Board of Supervisors hereby approves the changes to the Departmental Allocation List for the Agricultural Commissioner/Sealer of Weights and Measures Department, changes to the Table and Index of Classes, and changes to appropriate personnel policies, as set forth in Exhibit “A,” effective October 7, 2014.

 The foregoing resolution was duly and regularly adopted by the Napa County Board of Supervisors, State of California, at a regular meeting of said Board held on the 7th day of October, 2014, by the following vote:

 AYES: SUPERVISORS WAGENKNECHT, DILLON, DODD,

 CALDWELL and LUCE

 NOES: SUPERVISORS NONE

 ABSENT: SUPERVISORS NONE

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 MARK LUCE, Chairman of the Board of Supervisors

ATTEST: Gladys I. Coil

Clerk of the Board of Supervisors

**APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS**

 Date: October 7, 2014

Processed by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deputy Clerk of the Board

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPROVED AS TO FORM**

Office of County Counsel

By: Jennifer Yasumoto, Deputy

(by e-signature)

Date: September 30, 2014

**EXHIBIT A**

Director of Human Resources requests approval of the following actions, effective October 7, 2014:

1. Amend the Departmental Allocation List as follows:

**AGRICULTURAL COMMISSIONER/SEALER OF WEIGHTS AND MEASURES BUDGET UNIT #16000**

Delete: One (1.0 FTE) (S) Administrative Office Assistant

Add: One (1.0 FTE) Staff Services Analyst I

1. Amend the Table and Index of Classes as follows:

Delete: Administrative Office Assistant

 $2,201.60 - $2,267.20 (biweekly salary)

 $4,770.13 - $5,692.27 (monthly salary)

1. Amend Part I: Section 37A of the Napa County Policy Manual, Employer-

Employee Relations Policy, by deleting Administrative Office Assistant from the list of Supervisory Classes.