



A Tradition of Stewardship  
A Commitment to Service

MINUTES OF THE  
NAPA COUNTY - BOARD OF SUPERVISORS MEETING  
COUNTY OF NAPA

August 19, 2014

Draft Summary of the Proceedings

1. CALL TO ORDER; ROLL CALL

**The Board of Supervisors of the County of Napa met in regular session on Tuesday, August 19, 2014 at 9:00 a.m. with the following supervisors present: Chairman Mark Luce, Supervisors Brad Wagenknecht, Diane Dillon, Bill Dodd and Keith Caldwell. Supervisor Bill Dodd was excused during Items 15A and 15B. The meeting was called to order by Chairman Mark Luce.**

2. PLEDGE OF ALLEGIANCE

**Chairman Mark Luce led the assembly in the pledge of allegiance.**

3. APPROVAL OF MINUTES

**None.**

4. PRESENTATIONS AND COMMENDATIONS

A. Presentation of a proclamation to Marc Pandone, Chair of the Napa Sierra Club, commemorating the 50th anniversary of the Federal Wilderness Act.

**Presented proclamation.**

5. PUBLIC COMMENT

**The following people spoke concerning recent winery development and inadequate water supplies:**

**Geoff Ellsworth  
Dan Mufson  
Jim Wilson  
Gary Margadant**

**The following Circle Oaks residents spoke concerning the Walt Ranch Winery project:**

**Lisa Hirayama  
Linda Roberts  
David Heitzman**

## 6. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

**Director of Health and Human Services Howard Himes introduced the new Mental Health Director Bill Carter.**

**Director of Public Works Steve Lederer stated Napa County was awarded and recognized as a "Commute Champion Workplace" for the third year in a row.**

**Chief Probation Officer Mary Butler stated the American Probation and Parole Association nominated and presented the President's Award to the Napa County Probation Department.**

## 7. CONSENT ITEMS

Law & Justice

- A. Chief Probation Officer requests approval of and authorization for the Chairman to sign Amendment No. 2 to Agreement No. 7154 with B.I. Incorporated replacing Exhibit B-1 "Compensation" with Exhibit B-2 to reflect current "Client Per Day" pricing for participants and reducing the rate for pre-sentenced clients.

**A-7154 (Amend. 2)**

- B. Director of Child Support Services requests approval of and authorization for the Chairman to sign the renewal of Agreement No. 7196-1 with Laboratory Corporation of America Holdings for a maximum of \$6,000 for the term July 11, 2014 through June 30, 2015 and annually thereafter to provide genetic testing services.

**A-7196-1**

Human Services

- C. Director of Health and Human Services requests appointment of William Carter as the Napa County Mental Health Director, effective August 16, 2014.

Community Resources & Infrastructure

- D. Agricultural Commissioner/Sealer of Weights & Measures requests approval of and authorization for the Chairman to sign the renewal of Revenue Agreement No.1992 with the California Department of Food and Agriculture (CDFA) for a maximum of \$500 for the term July 1, 2014 through June 30, 2015 for activities related to the performance of nursery inspections done annually to ensure nurseries are commercially clean, free of pests, and plants properly labeled.

**A-1992**

**Item removed for separate discussion. See Item 8.**

- E. Director of Public Works requests adoption of a resolution authorizing the Public Works Director or his designee to sign Program Supplement Agreements No. N030 and N031 with the California Department of Transportation to administering

Agency-State Agreement No 04-5921R for the "Chiles-Pope Valley Road Bridge (21C0075) Rehabilitation Project" BRLS 5921(060) and for the "Dry Creek Road Bridge (21C0056) Replacement Project" BRLO 5921(061).

**R-2014-94**

- F. Director of Public Works requests approval of Budget Transfer No. DPW001 increasing appropriations by \$212,000 in the Roads Capital Improvement Subdivision, Program 06004, with offsetting revenues from the Roads Operating Fund for the completion of White Sulphur Springs Road Retaining Wall Project. (4/5 vote required)

**Item removed from the agenda.**

- G. Director of Public Works requests acceptance of a donation in the amount of \$1,270 to the Animal Shelter and authorization for the Chairman to sign a letter of appreciation for Pet Food Express.
- H. Director of Public Works requests authorization for the Chairman to sign a Certificate of Acceptance of an Avigation and Hazard Easement Deed from MNCVAD-IND Greenwood CA LLC (Assessor's Parcel No. 057-210-065-000).

General Admin & Finance

- I. Auditor-Controller requests adoption of a resolution authorizing the implementation of the Teeter Plan as follows:
1. Authorizing the continuance of the Teeter Plan, as governed by Revenue and Taxation Code, for Fiscal Year 2014-2015;
  2. Authorizing the issuance of a promissory note, in the amount of \$2,310,450, to fund payment of the Fiscal Year 2013-2014 delinquent secured taxes; and
  3. Authorizing the Chairman and Clerk of the Board to sign the note.

**R-2014-95**

- J. Director of Housing and Intergovernmental Affairs requests adoption of a resolution authorizing the Chairman to sign all documents for a predevelopment loan to BRIDGE Norcal LLC (an affiliate of BRIDGE Housing Corporation) for a maximum of \$1,317,985 with the loan due on December 31, 2017 and extending the reservation period for a construction loan from the Affordable Housing Fund to December 31, 2017.

**R-2014-96**

**Item removed for separate discussion. See Item 8.**

- K. Director of Human Resources requests adoption of a resolution amending the Table and Index reflecting a salary increase for members of the Board of Supervisors of 1.83% effective retroactively to July 1, 2014 as authorized by Napa County Ordinance No. 1263.

**R-2014-97**

- L. Director of Human Resources and Director of Planning, Building and Environmental Services request the adoption of a resolution amending the Departmental Allocation List for the Planning, Building and Environmental Services Department as follows, effective August 16, 2014, with no net increase in full-time equivalents and no net increase to the General Fund:

1. Delete one (1.0 FTE) Planner III; and,
2. Add one (1.0 FTE) Senior System Support Analyst.

**R-2014-98**

- M. County Executive Officer requests approval of and authorization for the Chairman to sign a Lease Agreement with HPD Consolidations for the term commencing upon signing and extending through February 28, 2015 for approximately 25,000 square feet at Building 1A on the South Campus at the rate of \$0.63 per square foot, per month.

**A-8203**

**Correction memo was distributed.**

**Motion moved by Brad Wagenknecht, seconded by Bill Dodd, to approve consent items as amended. Motion passed 5 - 0.**

8. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

**Item 7D:**

**Auditor-Controller Tracy Schulze made presentation and stated staff would return in three months with a report and recommendation.**

**Agricultural Commissioner/Sealer of Weights and Measures Greg Clark made presentation.**

**Motion moved by Diane Dillon, seconded by Brad Wagenknecht, to approve Item 7D. Motion passed 5 - 0.**

**Item 7J:**

**Director of Housing and Intergovernmental Affairs Larry Florin made presentation.**

**Motion moved by Brad Wagenknecht, seconded by Keith Caldwell, to approve Item 7J. Motion passed 5 - 0.**

9. SET MATTERS OR PUBLIC HEARINGS

- A. 8:00 AM Board of Supervisors (BOS) - Closed Session (**See Special 8:00 AM BOS Minutes**).

- B. 9:00 AM Recess to the Board of Equalization Meeting (**See BOE Minutes**).

10. ADMINISTRATIVE ITEMS

Community Resources & Infrastructure

- A. Director of Planning, Building and Environmental Services requests discussion and possible direction on a process to review the Winery Definition Ordinance.

**Director of Planning, Building and Environmental Services David Morrison made presentation.**

**Held discussion.**

**Testimony presented.**

- B. Director of Planning, Building, and Environmental Services requests adoption of a resolution amending the County Policy Manual to include Section 80.250, which would establish policies and procedures for processing planning and environmental services applications that are charged on an hourly basis.  
ENVIRONMENTAL DETERMINATION: Pursuant to CEQA Guidelines Section 15273, CEQA does not apply to the establishment, modification, structuring, restructuring, or approval of fees which the agency finds are for the purpose of recovering or partially recovering operating expenses. As the fees affected by the proposed resolution and ordinance are designed solely to cover the cost of services being provided by the County as documented in the study by 101 Consulting on file with the Clerk of the Board, CEQA does not apply.

**R-2014-99**

**Director of Planning, Building and Environmental Services David Morrison made presentation.**

**Testimony presented.**

**Motion moved by Diane Dillon, seconded by Bill Dodd, to approve amended resolution. Motion passed 5 - 0.**

- C. Director of Public Works to present report on Milliken Creek Bridge (Bridge No. 21C0051) at Trancas Street and discuss the preliminary findings from the Condition Assessment and Improvement Feasibility Evaluation report prepared by Biggs Cardosa, Inc. dated July 29, 2014.

**Director of Public Works Steve Lederer and Engineering Manager-Public Works Juan Arias made presentation.**

11. LEGISLATIVE ITEMS

**None.**

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

**Supervisor Bill Dodd reported Napa County received a grant from the Metropolitan Transportation Commission for the Napa Valley Vine Trail project.**

**Supervisor Diane Dillon announced Caltrans would be going out to bid for the St. Helena Highway 29 Channelization Project. Supervisor Bill Dodd thanked Diane for all her work on this project.**

**Supervisor Diane Dillon requested water conservation on the lawn outside the County Administration Building.**

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

**None.**

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

**None.**

15. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): (One case)

**Closed session held. No reportable action.**

B. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representatives: Suzanne Mason, Human Resources Director and Jack Hughes, Chief Negotiator

Employee Organization: SEIU Local 1021 - NAPE (Public Services Employee Unit and Supervisory Unit of the County of Napa)

Unrepresented Employees: Non-Classified Management, Classified Management and Confidential Employees of the County of Napa (Excluding Elected Officials)

**Closed session held. No reportable action.**

16. ADJOURNMENT

**Adjourned in memory of Gordon Valley volunteer firefighter Duncan Miller to the Board of Supervisors regular meeting Tuesday, September 9, 2014 at 9:00 a.m.**

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MARK LUCE, Chairman

ATTEST:

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GLADYS I. COIL, Clerk of the Board