



NCRCD WICC nomination

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AUG 14 2014

## DRAFT MINUTES

COUNTY OF NAPA  
EXECUTIVE OFFICE

## NAPA COUNTY RESOURCE CONSERVATION DISTRICT

1303 Jefferson Street, Suite 500B, Napa, CA 94559, 707-252-4188

Thursday August 14, 2014 8:00 A.M.

District President: Clint Pridmore

Vice President: Beth Painter

District Directors: Rainer Hoenicke, Charles Slutzkin,

Gretchen Stranzl McCann, Jon Kanagy, Jim Lincoln

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 Executive Director: Leigh Sharp District Secretary: Kathleen Edson District Counsel: Margaret Woodbury
 

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1. **CALL TO ORDER** A regular meeting of the Napa County Resource Conservation District was called to order at 8:09 a.m. on Thursday, August 14th, 2014, by Acting President Beth Painter.

**A. Roll Call.**

Directors present included Beth Painter, Jon Kanagy, Jim Lincoln and Gretchen Stranzl McCann. Associate Directors present included John Nogue, Joseph Nordlinger, Bill Pramuk and Carolyn Parker. RCD staff included Leigh Sharp, Dave Steiner, Kathleen Edson and Anna Mattinson. NRCS was represented by Kelly Gin. County Counsel Margaret Woodbury was present.

**B. Approval of Meeting Minutes.**

Approve the minutes from the July 10, 2014 meeting.

MOTION: Kanagy; SECOND: Lincoln; AYES: Painter, Kanagy, Stranzl McCann, Lincoln; NOES: none; ABSENT: Pridmore, Slutzkin, Hoenicke; ABSTENSIONS: None. Motion carried.

**C. Ratification of District Bills.**

Ratify bills authorized by Leigh Sharp, Executive Director, in July, 2014 in the amount of \$250.

MOTION: Stranzl McCann; SECOND: Lincoln; AYES: Painter, Kanagy, Stranzl McCann, Lincoln; NOES: none; ABSENT: Pridmore, Slutzkin, Hoenicke; ABSTENSIONS: None. Motion carried.

#### **D. Approval of District Bills.**

Approve bills for the July 2014 batch in the amount of \$59,863.04 (32,618.18 RCD regular batch, \$5,582.00 Kaiser, \$21,662.86 Extra Batch, \$0 Preauthorization, \$0 Journal Entries,).

MOTION: Stranzl McCann; SECOND: Kanagy; AYES: Painter, Kanagy, Stranzl McCann, Lincoln; NOES: none; ABSENT: Pridmore, Slutzkin, Hoenicke; ABSTENSIONS: None.  
Motion carried.

#### **2. PUBLIC COMMENTS**

There were no public comments.

#### **3. EDUCATIONAL PRESENTATION**

Leigh gave a presentation on the LandSmart program with a focus on the Farm Water Quality Template.

#### **4. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST AND DIRECTORS' COMMENTS**

**Leigh reported on the following:**

- The Mobile Irrigation Lab evaluations have started and there have been six sign-ups.
- The last of three LandSmart Planning workshops was held in Sonoma.
- Outfall monitoring has begun with RCD staff monitoring dry weather outfall sites from County municipalities
- We submitted three Department of Fish and Wildlife proposals this week.
- Stephanie Turnipseed, Education Program Coordinator, gave notice last month that she had accepted a job with the City of Napa Recycling Division.
- We have been interviewing applicants for both the Education Program Coordinator and Resource Coordinator positions.

**Kelly reported on the following:**

- A plan was approved to receive financial assistance for water quality protection at a Lake Berryessa region ranch operation.
- NRCS is receiving engineering assistance for applicants installing livestock watering systems.
- NRCS continues work on an EQIP streambank stabilization project.
- The Regional Conservation Partnership Program (RCPP) was recently approved to assist with more conservation work.

## **5. CONSENT CALENDAR**

Approve items on the Consent Calendar.

MOTION: Kanagy; SECOND: Stranzl McCann; AYES: Painter, Kanagy, Stranzl McCann, Lincoln; NOES: none; ABSENT: Pridmore, Slutzkin, Hoenicke; ABSTENSIONS: None.  
Motion carried.

**A. RCD Activity Report for July.**

**B. NRCS Activity Report for July.**

**C. Authorization for President to sign an Agreement with Napa County for RCD to provide assistance with developing road and bank erosion assessment protocol as part of the Implementation Tracking and Accounting System (ITAS).**

## **6. SET ITEMS OR PUBLIC HEARINGS**

**There were no set items or public hearings.**

## **7. OLD BUSINESS**

**There was no Old Business.**

## **8. NEW BUSINESS**

**A. Review and discussion of District Financial Reports.**

The accounts receivables and cash flow financial reports were presented by the Bookkeeper.

**B. Discuss and Adopt the following Policies: Employment at Will, Dress Code, Employee References, Family Medical Leave and Pregnancy Disability Leave, Subpoena Responsibilities.**

A motion to Adopt the following Policies: Employment at Will, Dress Code, Employee References, Family Medical Leave and Pregnancy Disability Leave, Subpoena Responsibilities.

MOTION: Stranzl McCann; SECOND: Kanagy; AYES: Painter, Kanagy, Stranzl McCann, Lincoln; NOES: none; ABSENT: Pridmore, Slutzkin, Hoenicke; ABSTENSIONS: None.  
Motion carried.

**C. Review and approve a Memorandum of Understanding (MOU) between Napa County RCD, Sonoma RCD, Gold Ridge RCD, and Mendocino RCD for the development and implementation of the LandSmart™ Program.**

A motion to approve and authorize the Executive Director to sign the MOU between Napa County RCD, Sonoma RCD, Gold Ridge RCD and Mendocino RCD for the development and implementation of the LandSmart™ Program.

MOTION: Kanagy; SECOND: Lincoln; AYES: Painter, Kanagy, Stranzl McCann, Lincoln; NOES: none; ABSENT: Pridmore, Slutzkin, Hoenicke; ABSTENSIONS: None. Motion carried.

**D. Appoint a representative from the RCD board to serve on the Watershed Information Center and Conservancy (WICC) board to fill a vacancy for a term that expires in August 2018.**

Director Painter nominated Gretchen Stranzl McCann to serve on the WICC board for a dedicated RCD position for a term that expires in August 2018.

MOTION: Kanagy; SECOND: Lincoln; AYES: Painter, Kanagy, Stranzl McCann, Lincoln; NOES: none; ABSENT: Pridmore, Slutzkin, Hoenicke; ABSTENSIONS: None. Motion carried.

**E. Appoint an Ad Hoc committee to review applications for the three director positions with terms expiring on November 28, 2014.**

A motion to appoint Jon Kanagy, Carolyn Parker and Bill Pramek to an Ad Hoc committee to review applications for the three director positions.

MOTION: Lincoln; SECOND: Stranzl McCann; AYES: Painter, Kanagy, Stranzl McCann, Lincoln; NOES: none; ABSENT: Pridmore, Slutzkin, Hoenicke; ABSTENSIONS: None. Motion carried.

**F. Take action on accepting Associate Director application from George Blankensee.**

The board recognized and accepted the associate director application from George Blankensee. The board discussed our current need for associate directors and any current gaps we have on our board for associate directors and decided that at this time an appointment of a new associate director was not desirable. After further discussion it was decided that associate director applications should be considered annually in January when the board reviews and approves a slate of associate directors. The board reiterated their desire for associate director applicants to engage with the district in some way prior to submitting applications.

Motion not to appoint George Blankensee as an associate director at this time and direction to staff to follow-up and encourage Mr. Blankensee to attend board meetings to become more familiar with the workings of the district.



MOTION: Stranzl McCann; SECOND: Lincoln; AYES: Painter, Kanagy, Stranzl McCann, Lincoln; NOES: none; ABSENT: Pridmore, Slutzkin, Hoenicke; ABSTENSIONS: None.  
Motion carried.

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## **9. ADJOURNMENT**

Motion to adjourn meeting at 9:10 a.m.

MOTION: Stranzl McCann; SECOND: Lincoln; AYES: Painter, Kanagy, Stranzl McCann, Lincoln; NOES: none; ABSENT: Pridmore, Slutzkin, Hoenicke; ABSTENSIONS: None.  
Motion carried.

Respectfully submitted,

Kathleen Edson, District Secretary

(Recording #27)

