



A Tradition of Stewardship
A Commitment to Service

MINUTES OF THE
NAPA COUNTY - BOARD OF SUPERVISORS MEETING
COUNTY OF NAPA

August 12, 2014

Draft Summary of the Proceedings

1. CALL TO ORDER; ROLL CALL

The Board of Supervisors of the County of Napa met in regular session on Tuesday, August 12, 2014, at 9:00 a.m. with the following supervisors present: Chairman Mark Luce, Supervisors Brad Wagenknecht, Diane Dillon, Bill Dodd and Keith Caldwell. The meeting was called to order by Chairman Mark Luce.

2. PLEDGE OF ALLEGIANCE

Chairman Mark Luce led the assembly in the pledge of allegiance.

3. APPROVAL OF MINUTES

A. Clerk of the Board requests approval of minutes of the meetings held on:

1. June 10, 2014 (Supervisor Diane Dillon was excused);
2. June 16, 2014 Special Meeting (Chairman Mark Luce was excused)*;
3. June 17, 2014 (Supervisors Bill Dodd and Mark Luce were excused)*;
4. June 24, 2014 (Supervisor Keith Caldwell was excused);
5. July 15, 2014 Special Meeting (Supervisor Bill Dodd arrived during Item 15)*;
6. July 15, 2014 Regular Meeting (Supervisor Bill Dodd was excused during Item 15)*;
7. July 22, 2014 Special Meeting (All Supervisors were present); and
8. July 22, 2014 Regular Meeting (Supervisor Bill Dodd was excused during Item 10A).

*Excused Supervisors will be recorded as abstained unless Supervisor indicates otherwise.

Motion moved by Brad Wagenknecht, seconded by Diane Dillon, to approve minutes of Item Nos. 2-8 as amended with abstentions as declared above.

Motion passed 5 - 0.

Motion moved by Brad Wagenknecht, seconded by Keith Caldwell, to approve Item No. 1 minutes. Motion passed 4 - 0, with Brad Wagenknecht, Mark Luce, Bill Dodd, and Keith Caldwell voting yes / Diane Dillon abstaining.

4. PRESENTATIONS AND COMMENDATIONS

- A. Presentation of a Retirement Proclamation to Julia Smith, Staff Services Analyst II, in recognition of 22 years of service.

Presented proclamation.

- B. Presentation of a Retirement Proclamation to Helen Caywood, Eligibility Worker III, in recognition of over 20 years of service.

Presented proclamation.

- C. Presentation of a Proclamation to Rich Salvestrin for being named the 2014 Agriculturist of the Year by the Napa County Farm Bureau.

Presented proclamation.

- D. Director of Human Resources to introduce new County employees.

Introduced new employees.

5. PUBLIC COMMENT

Berryessa Highlands resident Jim Rubins requested a report on the new fire station progress.

St. Helena resident Geoff Ellsworth displayed a map and commented on developable space within a section of Highway 29 and Zinfandel Lane.

Napa resident Joy Barnes commented on a recent Napa Valley Register editorial on Napa County development.

Napa resident David Heitzman commented on Napa County growth and the need for a moratorium.

6. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

Agricultural Commissioner Greg Clark introduced California Department of Pesticide Regulation Director Brian Leahy.

7. CONSENT ITEMS

Law & Justice

- A. Chief Probation Officer requests approval of and authorization for the Chairman to sign Amendment No. 3 to Agreement No. 6858-1 with Mark Carey amending the scope of work to include consultation and technical assistance related to the 2011 Public Safety Realignment planning, evidence-based programming, and current year pricing for a contract maximum of \$90,000.

A-6858-1 (Amend. 3)

- B. Chief Probation Officer requests approval of and authorization for the Chairman to sign an agreement with Davin's Interpreting Services, Inc., for a maximum of

\$10,000 for the term August 12, 2014 through June 30, 2015, with a provision for two (2) automatic fiscal year renewals at the County's option, for American Sign Language interpretation and translation services for hearing impaired clients of the Probation Department.

A-8197

Public Safety

- C. County Fire Chief requests adoption of a resolution ratifying Ordinance No. 2013-02 of the American Canyon Fire Protection District adopting the 2013 California Fire Code with amendments specific to local climatic, geographic and topographic conditions.

R-2014-89

- D. County Fire Chief requests a waiver of competitive bidding requirements and sole source award for the purchase of one fire engine from Golden State Fire Apparatus/Pierce Manufacturing in Modesto, California, for an approximate total of \$450,000 pursuant to County Ordinance Code 2.36.090.

Item removed for separate discussion. See Item 8.

Human Services

- E. Director of Health and Human Services requests approval of and authorization for the Chairman to sign the renewal of the following Agreements/Certifications to enable the County to receive funding from the California Department of Veterans Affairs:
1. Agreement/Certification No. 946, Subvention Certificate of Compliance, for Fiscal Year 2014-2015 State subvention funding for the County Veterans Services Office; and
 2. Agreement/Certification No. 946-1, Medi-Cal Certificate of Compliance, committing the County to assist veterans in obtaining benefits from non-Medi-Cal funding sources.

A-946; A-946-1

- F. Director of Health and Human Services requests approval of and authorization for the Chairman to sign the renewal of Agreement No. 3315 with the California Department of Health Care Services for the term July 1, 2013 through June 30, 2014 setting forth the performance requirements the County must meet in providing mental health services to the community.

A-3315

- G. Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 3 to Agreement No. 7132 with On The Move, Inc., revising the Compensation section to allow budget line item adjustments for the operation of the Independent Living Program.

A-7132 (Amend. 3)

- H. Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 1 to Agreement No. 7774 with The Center for Common Concerns, Inc., increasing the amount by \$4,000 for a new maximum of \$116,000 and incorporating Addenda to the Scope of Work and Compensation sections for consultation and development of a funding application to the U.S. Department of Housing and Urban Development and to provide assistance to the Homeless Policy Council.

A-7774 (Amend. 1)

- I. Director of Health and Human Services requests approval of and authorization for the Chairman to sign an agreement with Aldea, Inc. for a maximum of \$193,178 for the term July 1, 2014 through June 30, 2015, with a provision for automatic renewal, to provide school-based prevention and early intervention services for adolescents and youth in Napa County.

A-8198

- J. Director of Health and Human Services requests approval of and authorization for the Chairman to sign an agreement with The Regents of the University of California, on behalf of its University Extension at its Davis Campus, for a maximum of \$50,000 for the term August 12, 2014 through June 30, 2015 to provide training services for participants in job training programs.

A-8199

- K. Director of Health and Human Services requests approval of the In-Home Supportive Services (IHSS) rate package increasing IHSS provider wages from \$11.50 per hour to \$12.10 per hour in accordance with the recently approved Memorandum of Understanding.

Community Resources & Infrastructure

- L. Agricultural Commissioner/ Sealer of Weights and Measures requests approval of and authorization for the Chairman to sign the following renewal agreements for the term July 1, 2014 through June 30, 2015:

1. Agreement No. 4212 with California Department of Food and Agriculture (CDFA) for a maximum of \$7,430 for services related to enforcement of the California Organic Foods Act; and
2. Agreement No. 7844 with California Agricultural Commissioners and Sealers Association (CACASA) Memorandum of Understanding for a maximum of \$10,056 for services related to submitting pesticide use reporting data.

A-4212; A-7844

- M. Director of Public Works requests approval of and authorization for the Chairman to sign an agreement with Mead & Hunt for a maximum of \$224,295 for the term of August 12, 2014 through June 30, 2015, with an automatic extension provision to begin final design, environmental review and permitting for the Milliken Creek Flood

Reduction Project.

A-8200

General Admin & Finance

- N. Auditor-Controller requests the Board accept and instruct the Clerk of the Board to file the quarterly report of gifts, bequests and donations received for the quarter ended June 30, 2014, including acceptance of donations totaling \$2,783.70 received by the Auditor-Controller on behalf of the Animal Shelter and HHSA.
- O. Clerk of the Board requests adoption of a resolution consolidating the general municipal elections for the Cities of Napa, Calistoga, American Canyon, St. Helena, the Town of Yountville and a bond measure election for Napa Valley Community College District, and the District Board member election for the Napa County Regional Park and Open Space District ("local agencies") with the consolidated general election to be held on November 4, 2014:
1. City of Napa: election of two (2) members of the City Council and charter amendments Measure A (expand City boundaries to include property known as Napa Pipe); Measure B (amend City Charter related to the processes for hiring and supervising the Personal Director); and Measure C (amend City Charter related to the hiring processes for appointive officers, including the Police Chief and all department heads);
 2. City of American Canyon: election of Mayor and two (2) members of the City Council;
 3. City of Calistoga: election of Mayor and two (2) members of the City Council;
 4. City of St. Helena: election of Mayor and two (2) members of the City Council; and
 5. Town of Yountville: election of Mayor, two (2) Council Members and Measure Q (Increase in Appropriation (Gann) Limits).
 6. Napa Valley Community College District: Bond Measure E (Affordable Education/Veterans Support/Job Training).
 7. Napa County Regional Park and Open Space District Board Member elections.

R-2014-90

Correction: Revised Resolution due to clerical correction.

- P. Director of Housing and Intergovernmental Affairs requests approval of and authorization for the Chairman to sign an exclusivity agreement with Pacific West Communities, Inc. for the term July 22, 2014 through June 30, 2015 to explore the feasibility of building affordable housing on a County owned property located at 535 Coombsville Road in Napa.
- A-8201**
- Q. Director of Human Resources and Director of Health and Human Services request adoption of a resolution amending the Departmental Allocation List for the Child Welfare Services, Mental Health and Public Health Divisions of the Health and

Human Services Agency, as follows, effective August 12, 2014, with no net increase to the General Fund:

1. Amend the Child Welfare Services Departmental Allocation List by:
 - a. Adding one (1.0 FTE) Child Protective Services Worker I/II.
2. Amend the Mental Health Departmental Allocation List by:
 - a. Adding one (0.5 FTE) Mental Health Counselor - Licensed.
3. Amend the Public Health Departmental Allocation List by:
 - a. Deleting one (1.0 FTE) (S) Supervising Office Assistant; and
 - b. Adding one (1.0 FTE) Senior Office Assistant.

R-2014-91

- R. County Executive Officer/Director of Emergency Services requests adoption of a resolution authorizing specified County officials to execute applications and related documents required to obtain federal and/or state financial assistance in the event of disaster.

R-2014-92

Motion moved by Brad Wagenknecht, seconded by Bill Dodd, to approve consent items as amended. Motion passed 5 - 0.

8. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Item 7D:

County Fire Chief Scott Upton made presentation.

Testimony presented.

Motion moved by Keith Caldwell, seconded by Bill Dodd, to approve consent item. Motion passed 5 - 0.

9. SET MATTERS OR PUBLIC HEARINGS

- A. 8:00 AM
Board of Supervisors (BOS) - Closed Session (**See Special 8:00 AM BOS Minutes**).
- B. 9:10 AM
Recess to the Silverado Community Services District (SCSD) special meeting (**See SCSD Minutes**).
- C. 9:15 AM
Recess to the Lake Berryessa Resort Improvement District (LBRID) meeting (**See LBRID Minutes**).
- D. 9:20 AM
Recess to the Napa Berryessa Resort Improvement District (NBRID) meeting (**See NBRID Minutes**).
- E. 9:30 AM

Recess to the In-Home Supportive Services (IHSS) Public Authority of Napa County special meeting (**See IHSS Minutes**).

F. 1:30 PM

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (**See NCFCWCD Minutes**).

10. ADMINISTRATIVE ITEMS

General Admin & Finance

- A. Auditor-Controller requests authorization to prepare the necessary accounting entries to close the financial books for the fiscal year ended June 30, 2014. (4/5 vote required)

BT-ACO019 A-G; BT-ACO020; BT-ACO021; A-7895 (Amend. 3); A-8002 (Amend. 2); A-7994 (Amend. 1) and A-8202

Auditor-Controller Tracy Schulze and Assistant Auditor-Controller Bob Minahen made presentation.

Motion moved by Brad Wagenknecht, seconded by Keith Caldwell, to approve requested actions. Motion passed 5 - 0.

- B. Director of Housing and Intergovernmental Affairs requests adoption of a resolution creating Section 30 of the County Policy Manual establishing guidelines for citizens wishing to enter into sister county relationships. (Supervisor Dodd) (Unanimous vote required)

Board of Supervisors Staff Assistant JoAnn Melgar made presentation.

Held discussion.

Item continued to a future date.

- C. County Executive Officer requests three (3) nominations, as recommended by the local Area Agency on Aging serving Napa and Solano, to serve on its Board of Directors representing Napa County with the terms of office to commence immediately and expire July 1, 2016.

Applicants

Laurence Koross

Larry Kromann*

Heather Stanton

(CONTINUED FROM JULY 22, 2014)

Motion moved by Diane Dillon, seconded by Keith Caldwell, to approve requested action. Motion passed 5 - 0.

- D. County Executive Officer acting as the Director of Emergency Services requests

adoption of a resolution ratifying and continuing a Proclamation of Local Emergency and a Declaration of Local Health Emergency at Lake Berryessa Estates.

R-2014-93

County Executive Office Principal Management Analyst Molly Rattigan made presentation.

Correction: Board letter incorrectly stated emergency must be reviewed every 7-14 days. The law states every 30 days.

Motion moved by Keith Caldwell, seconded by Diane Dillon, to approve requested action and adoption of resolution. Motion passed 5 - 0.

11. LEGISLATIVE ITEMS

Supervisor Diane Dillon and Director of Housing and Intergovernmental Affairs Larry Florin reported on the most recent Legislative Subcommittee meeting.

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Supervisor Diane Dillon reported on her attendance:

1. Monday, along with Supervisor Bill Dodd, for a California Land Stewardship Institute Napa River tour near Oakville Cross Road regarding Fish Friendly Farming.

2. Tuesday, along with Chairman Mark Luce, attended the Watershed Information Center & Conservancy (WICC) retreat at Regusci Winery.

3. Wednesday, along Chairman Mark Luce, attended the Association of Bay Area Governments (ABAG) meeting in Oakland.

4. Along with Director of Housing and Intergovernmental Affairs Larry Florin, at the monthly Napa Valley Vintners community issues meeting.

Supervisor Brad Wagenknecht reported on his attendance yesterday at the graduation of the Napa Youth Ecology Corps (NYEC).

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

Supervisor Diane Dillon requested a future agenda item with a tentative report from the new County Web Master Meg Ragan.

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

County Executive Officer Nancy Watt announced there will be a future Board discussion item regarding a possible 2015 Board Retreat.

15. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(e) (1): (1 case)

Closed session held. No reportable action.

16. ADJOURNMENT

Adjourned in memory of Vera Trinchero and Dolly Mikolajcik to the Board of Supervisors special meeting Tuesday, August 19, 2014 at 8:00 a.m.

MARK LUCE, Chairman

ATTEST:

GLADYS I. COIL, Clerk of the Board