



County Executive Office
1195 Third Street, Room 310
Napa, CA 94559-3082
(707) 253-4421 FAX (707) 253-4176

DEC 17 2009

Email 5-1-2012 eAFA

APPLICATION FOR APPOINTMENT TO
BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Attachment 1

PLEASE TYPE OR PRINT (Complete pages 1 through 3)

*Application for Appointment to: (Name of Board, Commission, Committee or Task Force)

FINANCIAL OVERSIGHT COMMITTEE

*Category of membership for which you are applying:
(This information can be found on the news release announcing the opening.
You may apply for more than one category if more than one position is open.)

COMMITTEE MEMBER

*Supervisorial District in which you reside:

*Full Name

JAMES DANIEL SHUPE

Date

12-17-2009

*Current Occupation (within the last twelve (12) months):

PRESIDENT, FINANCIAL MANAGEMENT SERVICES, INC.

Current License (Professional or Occupational); Date of issue and/or expiration including status:

SEE RESUME

Education/Experience: (A resume may be attached containing this and any other information that would be helpful to the Board in evaluating your application.)

SEE RESUME

Community participation (nature of activity and community location):

TOWN OF YOUNTVILLE,
TRANSPORTATION ADVISORY COMMITTEE

Other County Board/Commission/Committee on which you serve/have served:

FRIENDS OF THE NAPA RIVER

Application for Appointment to: (Name of Board, Commission, Committee or Task Force)

FINANCIAL OVERTSIGHT COMMITTEE

Names, addresses and phone numbers of three (3) individuals familiar with your background:

*Name

BILL DUTTON

*Address

*City

YOUNTVILLE

*State *Zip Code

CA

94549

*Telephone

*Name

CINDY SAUERMAN

*Address

*City

YOUNTVILLE

*State *Zip Code

CA

94549

*Telephone

*Name

JOHN DUNBAR

*Address

*City

YOUNTVILLE

*State *Zip Code

CA

94549

*Telephone

Name and occupation of spouse within the last 12 months, if married (for Conflict of Interest purposes):

GERDA SHUPZ RETIRED

*Please explain your reasons for wishing to serve and, in your opinion, how you feel you could contribute:

I HAVE SPENT 40 YEARS AS A CERTIFIED
MANAGEMENT ACCOUNTANT IN BOTH
THE PUBLIC AND PRIVATE SECTORS.

Application for Appointment to: (Name of Board, Commission, Committee or Task Force)

FINANCIAL OVERSIGHT COMMITTEE

APPLICANTS APPOINTED BY THE BOARD OF SUPERVISORS WILL BE REQUIRED TO TAKE AN OATH OF OFFICE.

PLEASE NOTE THAT APPOINTEES MAY BE REQUIRED BY STATE LAW AND COUNTY CONFLICT OF INTEREST CODE TO FILE FINANCIAL DISCLOSURE STATEMENTS.

All applications will be kept on file for one year from the date of application

PERSONAL INFORMATION

The following information is provided in confidence to the extent that it will not be posted on the Internet, but may be used by the Board of Supervisors when making the appointment, or be used by the committee/commission/board/task force following appointment for purposes of communicating with the appointee.

Full Name

JAMES DARRYL STUPE

*e-mail Address

*Home Address

*Work Address

*City

YOUNTVILLE

State

CA

*Zip Code

94599

*City

YOUNTVILLE

State

CA

Zip Code

94599

*Telephone

Telephone

Please Read!

RESUME'

James D. Shupe

Yountville, California 94599

PROFESSIONAL EXPERIENCE

Financial Management Services, Inc.

President, General Manager. 1980-2005

An ongoing , specialized consulting service for specific small business ventures to provide business development plans, professional accounting, financial counseling, systems management, fund sourcing and market development. A partial listing of clients and the services provided are as follows;

Lake Mendocino Recreation Park, Inc. 1984-1987 and 2000-2003

President, General Manager.

Owned and operated a 27 acre marina/R.V. Park complex located on a U.S. Army, Corps of Engineers recreation Lake. Responsible for all management, accounting, maintenance and operation of a seasonal recreation facility serving 1,200,000 visitors during a 5 month season.

InterTribal Sinkyone Wilderness Council, Ukiah, California. 1995-2003

Providing accounting and budget reporting services to the non-profit consortium made up of 11 Native American tribes for the purpose of conserving 3900 acres of California north coastal wilderness for the benefit of local Native American culture. Contract has been in effect since 1995 and is audited annually by CPA firm, Dillwood, Burkel and Sulley, LLP.

Mendocino Redwood Company, LLC,. Ukiah, California 1997-1998

Under contract with Accountants Plus, Santa Rosa, California to provide interim Controller/Accountant duties to Mendocino Redwood Company, LLC., during the transition phase of their purchase of Louisiana Pacific Corporation's California operations. Projects included converting the 450 employee, in house payroll system to ADP, converting the proprietary L.P. software to Accpac, International and Oracle software on IBM AS 400. Contract completed October 31, 1998.

Pacific Municipal Systems, Inc. , Clearlake, California. 1995-1997

Vice President, Chief Financial Officer, Served on the Board of Directors. Pacific Municipal Systems is a Culligan water treatment agent and also manufactures water treatment systems for special applications and small communities. *Installed all internal financial reporting systems, set up corporate records and negotiated banking and other financial relationships.*

Covelo Indian Community, Covelo, California. 1994-1995

Tribal Administrator. *Responsible for all Tribal business activities including financial, property, grants and contract management. Additional responsibilities included economic planning and development, office organization and staff development.* The Covelo Indian Community is a Sovereign Nation of seven Federally recognized Tribes with a land base of approximately 32,000 acres and 3000 Tribal Members.

The Tinman, Ltd. , Boonville, California. 1989-1994

Chief Financial Officer, Controller. Responsible for all fiscal management of this Certified organic juice manufacturing and distribution company. *Installed IBM computer systems with Accpac, International accounting program providing payroll, A/R, A/P, cost accounting, budgets, all tax reports and financial reporting for the Tinman, Ltd., Annahala Distributing Company, Inc and Porter Creek Winery.*

Additional Experience

International Recreation Enterprises Corp. , Inc. (IREC), Santa Rosa, California. 1987-1989

Vice President, Specialized in sales, management and development of recreational properties including marinas, R.V. parks and campgrounds.

California North Coast Wine Growers Association, Ukiah, California. 1983-1987.

Contract financial and office management services.

Military Service

U.S. Navy, Submarine Service, 1953-1957.

Education

A A Degree, Management Accounting, Mendocino College, 1975-1999.

Santa Rosa J.C. 1989-1992

Los Angeles Harbor College, 1961-1968.

Bakersfield College, 1957-1958

Fresno State College, 1958-1959.

U.C.L.A. Ext., Los Angeles, 1963-1964.

University of Wisconsin, Docks & Harbors Certificate, 1989.

Memberships and Licenses

Past President, Marina and Recreation Association.

Board Member, California Travel Parks Association.

Lifetime Teaching Credential, California Community Colleges.

Licensed Private Pilot.

U.S. Coast Guard Six Pack Certification.

California Department of Real Estate License.

Certified CTEC Tax Preparer.

Current American Red Cross Lifeguard Certification.