RESOLUTION NO. 2019-111

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, AMENDING THE TABLE AND INDEX OF CLASSES, THE DEPARTMENTAL ALLOCATION LIST FOR MULTIPLE DEPARTMENTS, AND THE APPROPRIATE PERSONNEL POLICY, RETROACTIVE TO JULY 27, 2019

WHEREAS, Government Code section 25300 provides that the Board of Supervisors shall provide for the number, compensation, tenure, appointment and conditions of employment of county employees and that such action may be taken by ordinance or resolution; and

WHEREAS, section 2.100.270 of the Napa County Code provides that the “Table and Index” may be amended from time to time by resolution of the Board of Supervisors; and

WHEREAS, section 2.100.280 of the Napa County Code provides that the number of positions and classifications in the Departmental Allocation Lists shall be established from time to time by resolution of the Board of Supervisors; and

WHEREAS, the proposed changes were previously approved in the Fiscal Year 2019-2020 Adopted Budget, requiring subsequent corrections to position control documents in the Human Resources Department; and

WHEREAS, the Director of Human Resources recommends that the proposed changes to the Table and Index of Classes, the Departmental Allocation List for multiple departments, and the appropriate personnel policy, as set forth in Exhibit “A,” be implemented.

NOW, THEREFORE, BE IT RESOLVED, that the Napa County Board of Supervisors hereby approves the changes to the Table and Index of Classes, the Departmental Allocation List for multiple departments, and the appropriate personnel policy, as set forth in Exhibit “A,” effective July 27, 2019.

[REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY]
THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED
by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board
held on the 10th day of September, 2019, by the following vote:

AYES: SUPERVISORS WAGENKNECHT, DILLON, RAMOS and GREGORY

NOES: SUPERVISORS NONE

ABSTAIN: SUPERVISORS NONE

ABSENT: SUPERVISORS PEDROZA

NAPA COUNTY, a political subdivision of the State of California

By: ________________________________
RYAN GREGORY, Chair of the Board of Supervisors

APPROVED AS TO FORM
Office of County Counsel
By: Susan B. Altman, Deputy
Date: August 21, 2019

APPROVED BY THE
NAPA COUNTY BOARD OF SUPERVISORS
Date: September 10, 2019
Processed By: ________________________________
Deputy Clerk of the Board

ATTEST: JOSE LUIS VALDEZ
Clerk of the Board of Supervisors

By: ________________________________
EXHIBIT “A”

Director of Human Resources requests approval of the following actions, retroactive to July 27, 2019:

1. Amend the Table and Index of Classes, as follows:
   a) Add: Account Auditor I - Confidential (CON)
      $2,618.40 - $3,132.00 (biweekly)
      $5,673.00 - $6,786.00 (approximate monthly salary)
   b) Add: Account Auditor II - Confidential (CON)
      $2,880.80 - $3,442.40 (biweekly)
      $6,242.00 - $7,459.00 (approximate monthly salary)
   c) Add: Senior Account Auditor - Confidential (CON)
      $3,152.00 - $3,770.40 (biweekly)
      $6,829.00 - $8,169.00 (approximate monthly salary)

2. Amend the Departmental Allocation List, as follows:

   INFORMATION TECHNOLOGY SERVICES DIVISION: BUDGET UNIT #42000
   a) Delete: One 1.0 FTE Communications Technician*
   b) Add: One 1.0 FTE Senior Communications Technician

   PLANNING, BUILDING, AND ENVIRONMENTAL SERVICES: BUDGET UNIT
   #21400
   c) Delete: One 1.0 FTE Code Compliance Officer I
   d) Add: One 1.0 FTE Code Compliance Officer I/II/III

   AUDITOR CONTROLLER’S OFFICE: BUDGET UNIT #11000
   e) Delete: One 1.0 FTE Senior Accountant Auditor
   f) Add: One 1.0 FTE Senior Accountant Auditor - Confidential (CON)*

3. Amend Part I: Section 37C-4 of the Napa County Policy Manual, Management Compensation Plan - Confidential, by adding Accountant Auditor I - Confidential to Attachment 1, Part A.

4. Amend Part I: Section 37C-4 of the Napa County Policy Manual, Management Compensation Plan - Confidential, by adding Accountant Auditor II - Confidential to Attachment 1, Part A.
5. Amend Part I: Section 37C-4 of the Napa County Policy Manual, Management Compensation Plan - Confidential, by adding Senior Accountant Auditor - Confidential to Attachment 1, Part A.

*Allocation to be deleted upon subsequent vacancy.