Current policy requires that a proposed action requires a unanimous affirmative vote of all Board members voting upon the measure.

Has served the County well.

Consider defining “regional”
Policy: no term shall exceed 4 years, and it is desirable to limit appointments to no more than two full terms or a total of eight years.

Practice: Incumbent is given priority, no term limits

CEO Recommendation:
• For outside appointments, 2 term-limit, can re-apply after break in service of 1 year.
Committees and Commissions

Policy: News release shall be issued to advertise vacancies.

Practice: News release and social media

CEO Recommendation:
• Expand to include new options
  – Website
  – Social media
  – Existing members on commission
  – Board member email lists
Committees and Commissions

Policy: applications shall be sent to members of the Board 1 week prior to agendizing appointment. Chair may designate 1 or more members to make a recommendation.

Practice: Sent to Board members when agenda is published.

CEO Recommendation:
• Clarify who should make recommendation
  – Commission liaison or other staff
Committees and Commissions

Policy: New commissions will have a life of 4 years, unless extended by BOS

Practice: Once established, commission continues

CEO Recommendation:
- Require staff review of all commissions every 4 years
Policy: Terms shall expire on January 31, unless mandated otherwise.
Practice: done as much as possible
CEO Recommendation:
• 4 year terms from time of appointment
Committees and Commissions

Policy: No requirement that appointees attend commission meetings.

Practice: None, or addressed in by-laws

CEO Recommendation:

• Define a “default resignation” as missing 2 consecutive meetings un-execused or 4 consecutive meetings for any reason.

• Commission Liaison can declare the position vacant.
Policy: Each commission shall prepare rules and regulations for conduct of business for adoption by the Board of Supervisors.

Practice: Done by by-laws

CEO Recommendation:

• Clarify that the by-laws must be consistent with this policy.
• If current by-laws conflict with these amendments, this policy will supersede by-laws.
Committees and Commissions

Policy: Each commission shall prepare an annual written report to the Board. The liaison department will arrange for each commission to appear before the Board to present the report.

Practice: Not applied consistently.

CEO Recommendation:

• Remove requirement for presentation to Board annually.

• Board may request an in-person presentation based on written report.

• Staff should develop process to facilitate this consistently.
Committees and Commissions

Policy: Does not have any language about advertising period
Practice: 30 days minimum

CEO Recommendation:
• Establish minimum
• Staff authority to extend to increase applicant pool
• State law alignment